



TERRY E. BRANSTAD  
GOVERNOR

**OFFICE OF THE GOVERNOR**

KIM REYNOLDS  
LT. GOVERNOR

November 9, 2015

Mr. Chuck Palmer  
Iowa Department of Human Services  
Director  
Hoover Building  
Des Moines, Iowa  
LOCAL

Re: Notice of Intent to Award for the Iowa Quality Care Initiative RFP No. MED-16-009

Dear Director Palmer:

This matter comes before me pursuant to Iowa law, including Iowa Code section 17A.11(5)(b) for the purpose of appointing a substitute final decision-maker, given that you testified in the contested case hearing on matters material to the ultimate merits of the appeals.

Iowa Code section 17A.11(5)(b) directs that if a substitute is required the appointing authority must appoint the substitute. Pursuant to Iowa Code section 217.5, the appointing authority for the position of Department of Human Services is the Governor.

Upon being fully advised concerning the issue now before me, I conclude that Janet Phipps, the Director of the Department of Administrative services who is an attorney and has experience and familiarity with the state procurement rules and regulations, is fully qualified to serve, and should serve, as the substitute final decision-maker in the above-captioned administrative proceeding.

Under the authority granted to me, as Governor, under Iowa law, I appoint Janet Phipps as the substitute final decision-maker in the following case:

Notice of Intent to Award for the Iowa Quality Care Initiative RFP No. MED-16-009

Director Phipp's appointment as final decision-maker in the aforementioned cases is effective upon receipt of this letter. Please provide a copy of this letter to the parties and all attorneys of record.

Sincerely,

A handwritten signature in black ink that reads "Terry E. Branstad".

Terry E. Branstad  
Governor

cc: Janet Phipps, Director, Department of Administrative Services