Terry E. Branstad
GOVERNOR

OFFICE OF THE GOVERNOR

Kim Reynolds
LT. GOVERNOR

Streamlined Application for Restoration of Citizenship Rights

(Right to Vote and Hold Public Office)

General Information: A restoration of citizenship restores the right of a person to vote and hold public office. This is not an application for pardon, commutation or a special restoration of citizenship rights (firearms). If you would like to apply for pardon, commutation or a special restoration of citizenship rights (firearms), you must submit a different application, which can be found on the Governor's website at www.governor.iowa.gov/. There is no application fee for clemency.

Who may apply: An individual convicted in Iowa State Court, Federal Court, and a court outside of Iowa may apply to have their right to vote and hold public office restored.

Questions: You may call Iowa Department of Corrections at 515/725-5701 to obtain the phone number for your local Community Based Corrections Office to help you fill out the application.
You may also visit the "Frequently Asked Questions" at:
https://governor.iowa.gov/constituent-services/restoration-of-citizenship-rights/.

Instructions:

☐ ***Step 1*** ***Complete and sign application:***

- Make sure you answer all of the questions.

☐ ***Step 2*** ***Sign and date the Release attached to the application***

☐ ***Step 3*** ***Enclose Proof of payment of court costs, fines, and restitution***

- Submit documentation of your court costs, restitution, and fines.
  - **Completed payment**: If you have completed your payment of court costs, restitution, and fines you must submit documentation verifying your payment.
  - **Still working on payment**: If you are current on your payment of court costs, restitution, and fines and continue to pay these costs in good faith, you must submit documentation of your payments along with an explanation of your payments and why they are not completed.
- You may obtain your financial history by going to the Iowa Courts Online, entering your name, selecting your case and selecting [Financial].
  You may find the website at:
  https://www.iowacourts.state.ia.us/ESAWebApp/TrialSimpFrame

☐ ***Step 4*** ***Enclose a Current Iowa Criminal History Record***

- You may call Iowa Department of Criminal Investigations at 515/725-6066 to obtain your Iowa Criminal History or obtain a request form at:
  http://www.dps.state.ia.us/DCI/supportoperations/crimhistory/RequestFrom.pdf.
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☐ ***Step 5*** ***Place the information from Steps 1, 2, 3, and 4 into an envelope and mail it to:***

Legal Counsel
Governor's Office
State Capitol Building
Des Moines, Iowa 50319

☐ ***Step 6*** ***Make a copy of the application and materials submitted for your records***.

Application for Restoration of Citizenship Rights - Right to Vote and Hold Public Office

TO: Terry E. Branstad, Governor of Iowa
I hereby make application for Restoration of Citizenship Rights (Right to Vote and Hold Public Office).

1. Name: _____ Sex (circle one): Male/ Female
2. _____(____)_____-_____
   Street City State Zip Code Cell Phone (or number best reached at)
3. Date of Birth: _____
4. Social Security Number: _____ U.S. Citizen (circle one) Yes or No
5. Crime/Offense: _____

   Classification of Crime (ie: Class D felony):_____
6. County and State of Conviction: _____ Jurisdiction (circle one): State or Federal Court
7. Sentence Received (ie: 5-years prison, probation, court costs, etc.): _____

   _____
8. Date of Crime (Month/Day/Year): _____
9. Date of Conviction (Month/Day/Year): _____
10. Date you discharged your sentence (Month/Day/Year): _____
11. Amount of restitution, court costs and attorney's fees ordered and amount paid:
    (1) Restitution ordered: _____ Amount paid: _____
    (2) Court Costs ordered: _____ Amount paid: _____
    (3) Fine ordered: _____ Amount paid: _____
12. Have you ever been **convicted** of an offense at any other time? (circle one): Yes/ No
13. If the answer to Question #12 is yes, provide the following information for **each** offense. *(Attach additional sheets if needed.)*

    a. Crime/Offense: _____
    b. Date of offense: _____
    c. Sentence received (ie: 5-years prison, probation, court costs, etc.): _____
    d. County and state where convicted: _____ Jurisdiction (circle one): State or Federal Court
    e. Date you discharged your sentence:_____
    f. Amount of restitution, court costs and attorney's fees ordered and amount paid:
       i. Restitution ordered: _____ Amount paid: _____
       ii. Court Costs ordered: _____ Amount paid: _____
       iii. Fine ordered: _____ Amount paid: _____

I certify, under the penalty of perjury, that my application is true and complete.

_____ _____
Signature of Applicant Print Name of Applicant

RELEASE

YOU MUST SIGN AND DATE THIS RELEASE FORM
OR YOUR APPLICATION WILL NOT BE PROCESSED

I, _____, the undersigned applicant for executive clemency to the Governor of the State of Iowa, do hereby authorize any and all persons, firms or corporations, to release any and all information or documents they may now have or hereinafter receive concerning me.

I authorize the release of said information to the Governor of the State of Iowa, the Governor's designee or agent. In granting this release, it is my understanding that the information or documents obtained will be used for the sole consideration of my application for executive clemency.

I further forever hold blameless those persons, firms, corporations and the Governor's Office, who by virtue of this consent may release information as requested.

A photocopy of this release form will be valid as an original, even though said photocopy does not contain an original writing of my signature.

I have read fully and understand the contents of this application and the authorization for release of personal information.

_____
Signature of Applicant

_____
Print Name of Applicant

Date of Application:

_____