

EXECUTIVE COUNCIL OF IOWA AGENDA

State Capitol - Robert D. Ray Conference Room (G09) 10:00 a.m.

MARCH 16, 2015

1. Approval of minutes of Executive Council and Board of Canvass meetings held February 16, 2015
2. Emergency Allocations – Page 1
3. Payment of Cost Items – Page 1
4. Information Items – Page 1
TAB #1

2. Emergency Allocations

- A. Iowa Communications Network is requesting a supplemental emergency allocation in the amount of \$1,085.81, which would bring the total to \$6,664.81. On September 26, 2014 fire damaged equipment at Hawkeye Community College in Waterloo. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

3. Payment of Cost Items

- A. Davis Brown Law Firm.....\$1,306.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Unclaimed Property Probate Matters & Employee Retirement Income Security Act (ERISA)

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the Unclaimed Property Fund.

- B. Iowa Communications Network \$28,419.67
On or about January 22, 2013 ICN cable was damaged due to rodent chew along Highway 30, east of Cedar Rapids.

The State Auditor's Office has reviewed the invoices and recommends payment. This represents full and final payment.

4. Information Items

- A. Iowa Legal Aid Financial Report regarding Civil Reparations Trust Fund Grant
TAB #1



HOPE. DIGNITY. JUSTICE.

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DES MOINES, IOWA 50314-2527

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SE HABLA ESPAÑOL
FAX: 515-246-6075
WWW.IOWALEGALAID.ORG

EXECUTIVE COUNCIL
2015 FEB 16 PM 2:14

February 12, 2015

GeorgAnna Madsen
Executive Secretary
Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319

Dear Ms. Madsen:

In March, our program was awarded funding from the Iowa Civil Reparations Trust Fund in the amount of \$365,403. The first payment of \$182,701.50 was received on April 7, 2014. The second payment of \$182,791.50 was received on July 25, 2014. The funds are for the period of January 13, 2014 through January 13, 2015, or until the funds are depleted.

The agreement between the Executive Council and Iowa Legal Aid provides for semi-annual unaudited statements of the total amount of funds expended with the initial report being due July 15, 2014 and every six months thereafter. The attached spreadsheet provides the allocation of grant funds for the six month period of July 1, 2014 through December 31, 2014. As of December 31, 2014, there is a balance of \$243,603, which we will continue to allocate to our program's operating costs until they are depleted as specified under the terms of the agreement. We will submit the next six month report for the period of January through June, 2015, once we have our financial reports completed for that period.

If you have any questions regarding our report, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick McClintock".

Patrick McClintock
Deputy Director
515-243-2980, ext. 1622
pmclintock@iowalaw.org

enc.

cc: Dennis Groenenboom

Iowa Civil Reparations Trust Fund		2014 - 2015						
2/12/2015								
Grant Payments	Date	Amount	Allocated YTD					
1	4/7/2014	182701.5	121800					
2	7/25/2014	182701.5						
Total		365403	121800					
Reporting Period		1-1-2014 - 12-31-2014						
		Total	Allocation					
		Expenses	Percentage	Total				
Salaries		4928715	59.77%	72799				
Benefits		1847560	22.40%	27289				
Total Personnel		6776275		100088				
Space		339699	4.12%	5017				
Equipment		86649	1.05%	1280				
Supplies		101785	1.23%	1503				
Telecom.		188153	2.28%	2779				
Travel		70128	0.85%	1036				
Training		31125	0.38%	460				
Library		60936	0.74%	900				
Insurance		24495	0.30%	362				
Dues		31095	0.38%	459				
Audit		29450	0.36%	435				
Litigation		12409	0.15%	183				
Board of Directors		8954	0.11%	132				
Capital Purchases		186203	2.26%	2750				
Contract Services		292635	3.55%	4322				
Other		6253	0.08%	92				
Total Nonpersonnel		1469969		21712				
Total		8246244		121800				