

# EXECUTIVE COUNCIL OF IOWA AGENDA

State Capitol - Robert D. Ray Conference Room (G09) 10:00 a.m.

## AUGUST 29, 2016

1. Approval of minutes of meeting held August 1, 2016
2. Personal Appearance –
  - A. Aimee Bartlett, Department of Public Defense, Iowa Homeland Security and Emergency Management Division will be present to request the following:
    1. Funds in the amount of \$4,180.00 pursuant to Iowa Administrative Code 29C.6 (1) regarding Sioux Center storms.
    2. Funds in the amount of \$4,201.58 pursuant to Iowa Administrative Code 605 – 12.5 (4) Cedar Rapids Emergency Response Team March 28, 2016
    3. Funds in the amount of \$1,178.78 pursuant to Iowa Administrative Code 605 – 12.5 (4) Cedar Rapids Emergency Response Team April 9, 2016
    4. Funds in the amount of \$65.88 pursuant to Iowa Administrative Code 605 – 12.5 (4) Cedar Rapids Emergency Response Team May 8, 2016
    5. Funds in the amount of \$6,825.23 pursuant to Iowa Administrative Code 605 – 12.5 (4) Cedar Rapids Emergency Response Team June 19-20, 2016

**TAB # 1**
  - B. Christie Templeton, Department of Human Services will be present to request Resolution of Funds in the amount of \$60,000.00 pursuant to Iowa Code 29C.20A for Johnson County  
**TAB # 2**
3. Outside Counsel – Page 1  
**TAB # 3**
4. Leases – Page 1
5. Emergency Allocations – Pages 1 - 3
6. Payment of Cost Items – Pages 3 - 5
7. Information Items – Page 5

3. **Outside Counsel**

- A. Request from Department of Justice to enter into a new Agreement with Davis, Brown, Koehn, Shors & Roberts, P. C. as Special Counsel to represent state agencies on immigration issues relating to the visa status of prospective employees.

The hourly rate request is as follows:

Lori Chesser	\$325.00
Denise Claton	\$290.00
Nichole M. Mordini	\$245.00
Elizabeth Van Arkel	\$200.00
Paralegals	\$126.00

**TAB # 3**

4. **Leases**

- A. Lease between DNR and Robert and Shelly Amen  
Date of Lease: Five Years ending June 30, 2021  
Legal Description: A portion of Lot 12 in Block 36 of James McGregor Jr's Addition in Section 27, Township 95 North, Range 3 West of the 5th P.M., Clayton County, Iowa.  
Annual Fee: \$ 300.00

David Dorff, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

5. **Emergency Allocations**

- A. Department of Public Safety is requesting an emergency allocation in the amount of \$2,809.10. On July 7, 2016 Patrol Car #307 was damaged because of a hail storm. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation in the amount of **\$2,650.10** disallowing \$159.00 in taxes, subject to audit of actual invoices.

- B. Department of Public Safety is requesting an emergency allocation in the amount of \$2,521.85. On June 14, 2016 State Patrol Vehicle # 979 was damaged as a result of hitting a deer on Highway 21 in Poweshiek County. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, subject to audit of actual invoices.

- C. Iowa Communications Network is requesting a supplemental emergency allocation in the amount of \$1,546.08, which would bring the total to \$8,472.77. On April 9, 2015 ICN cable was damaged along Highway 93 in Fayette County due to erosion. Request is to cover repair.

The State Auditor's Office has reviewed this request and recommends allocation in the amount of \$1,552.83 because of a miscalculated pricing, which would be the total to \$8,479.52, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included

- D. Iowa Communications Network is requesting an emergency allocation in the amount of \$28,100.52. On June 7, 2016 ICN cable was damaged due to erosion/washout, US Highway 30 near North Raccoon River in Greene County. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs cover by the maintenance contract have been included.

- E. Iowa Communications Network is requesting an emergency allocation in the amount of \$16,083.76. On September 9, 2015 ICN Cable was damaged due to rodent chew between Emmetsburg and Estherville, north of Graettinger. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs cover by the maintenance contract have been included.

- F. Department of Public Safety is requesting an emergency allocation in the amount of \$5,746.00. On August 3, 2016 State Patrol Vehicle #478 was damaged due to a deer accident on Hwy 2 in Taylor County. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, in the amount of \$5,745.95 actual estimate, subject to audit of actual invoices.

- G. Department of Public Safety is requesting an emergency allocation in the amount of \$2,863.30. On August 5, 2016 State Patrol Vehicle #345 sustained damage from a storm in Treynor, IA. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, subject to audit of actual invoices.

H. Department of Corrections is requesting an emergency allocation in the amount of \$22,585.81. On February 19, 2016 a storm caused damage to the Mount Pleasant Correctional Facility Roof, North & South Core. Request is to cover repair costs.

The State Auditor's Office has reviewed request and recommends allocation, subject to audit of actual invoices.

**6. Payment of Cost Items**

A. Simmons Perrine Moyer Bergman PLC.....\$2,325.63  
115 Third Street SE, Suite 1200  
Cedar Rapids, IA 52402  
Tobacco Settlement Authority

Eric Tabor, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

B. McDowell, Rice, Smith & Buchanan.....\$1,935.00  
605 West 47th Street, Suite 350  
Kansas City, MO 64112  
Tobacco Settlement Authority

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

C. Davis, Brown, Koehn, Shors & Roberts, P.C..... \$2,868.00  
The Davis Brown Tower  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309-3993  
Represent Iowa in copyright, trademark, and patent legal advice for various agencies

Jeffrey Thompson, Solicitor General, Attorney General's Office has reviewed this invoice and recommends payment. Payment will be made from DOT funds.

- D. Davis, Brown, Koehn, Shors & Roberts, P.C..... \$1,440.00  
 The Davis Brown Tower  
 215 10<sup>th</sup> Street, Suite 1300  
 Des Moines, IA 50309-3993  
Represent Iowa in copyright, trademark, and patent legal advice for various agencies

Jeffrey Thompson, Solicitor General, Attorney General's Office has reviewed this invoice and recommends payment. Payment will be made from IPERS funds.

- E. Gray Miller Persh, LLP.....\$436.70  
 1200 New Hampshire Ave., N.W.  
 Washington, D.C. 20036  
Iowa Public Television

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from funds of Iowa Public Television.

- F. Iowa Communications Network .....\$6,787.52  
 On April 16, 2015 ICN cable was damaged along 240<sup>th</sup> Street in Ringgold County due to erosion. Request was to cover repair.

The State Auditor has reviewed this request and recommends payment. This represents full and final payment, \$1,079.88 will be reverted and this allocation closed.

- G. Iowa Communications Network .....\$21,350.78  
 On January 23, 2015 ICN cable was damaged along US Highway 34, West of Corning, due to erosion and rodent chew. Request was to cover repair.

The State Auditor has reviewed this request and recommends payment. This represents full and final payment, \$2,987.06 will be reverted and this allocation closed.

- H. University of Northern Iowa – Board of Regents .....\$55,339.00  
 On January 28, 2016 a broken sprinkler caused water damage to the Wellness/Recreation Center at the University of Northern Iowa. Request was to cover repair costs.

The State Auditor has reviewed this request and recommends payment. This represents full and final payment and this allocation will be closed.

- I. Department of Administrative Services .....\$6,521.14.  
On September 22, 2015 a water leak in the Capitol Building, caused damage to State Auditor's office. Request was to cover repair costs.

The State Auditor has reviewed this request and recommends payment. This represents full and final payment and this allocation will be closed.

- I. Department of Corrections, Mt. Pleasant.....\$22,585.81  
On February 19, 2016 a storm caused damage to the Mount Pleasant Correctional Facility Roof, North & South Core. Request was to cover repair costs.

The State Auditor has reviewed this request and recommends payment.

**7. Information Items**

Notification from the State Auditor's Office that funds previously allocated for damages will be reverted and allocation closed because total costs of the damage will not exceed the minimum threshold of \$2,000.00. The allocation is as follows:

- A. Iowa Communications Network .....\$4,232.52  
On April 20, 2016 ICN cable was damaged due to erosion on US Highway 34 east of Henry and Jefferson County line. Request was to cover repair costs.



EXECUTIVE COUNCIL

2016 AUG 16 PM 3:35

STATE OF IOWA

TERRY E. BRANSTAD  
GOVERNORKIM REYNOLDS  
LT. GOVERNORIOWA HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT DEPARTMENT  
MARK J. SCHOUTEN, HOMELAND SECURITY ADVISOR  
AND EMERGENCY MANAGEMENT DIRECTOR

August 16, 2016

LOCAL

Ms. GeorgAnna Madsen, Executive Secretary  
Executive Council of IowaSubject: Executive Council Agenda for August 22, 2016  
Reimbursement requests for --

- Proclamation of Disaster Emergency dated November 21, 2015
- Specialty Team Activation Order dated March 28, 2016
- Specialty Team Activation Order dated April 11, 2016
- Specialty Team Activation Order dated May 8, 2016
- Specialty Team Activation Order dated June 20, 2016

Dear Ms. Madsen:

I respectfully request time on the Executive Council Agenda for Monday, August 22, 2016. Aimee Bartlett will be present for this request. Please find enclosed the following items for the agenda:

- Response to and recovery from a winter storm that caused damage to public property and power outages throughout Sioux Center, Iowa -- November 21, 2015 to December 5, 2015 incident
  - Request for reimbursement of rental costs of a 300kw generator deployed to Sioux Center pursuant to Iowa Code 29C.6(1) -- **new request**
    - Total state liability is \$4,180.00
- Search and rescue mission of a missing construction worker who fell from US 34/Skunk River bridge -- March 28, 2016 incident
  - Request to reimburse Cedar Rapids Fire Department (Cedar Rapids Urban Search & Rescue Emergency Response Team) pursuant to Iowa Administrative Code 605—12.5(4) -- **new request**
    - Total state liability is \$4,201.58
- Search and rescue mission of a missing person who was involved in a car accident in Mt. Pleasant, Iowa -- April 9, 2016 incident
  - Request to reimburse Cedar Rapids Fire Department (Cedar Rapids Urban Search & Rescue Emergency Response Team) pursuant to Iowa Administrative Code 605—12.5(4) -- **new request**
    - Total state liability is \$1,178.78
- Search and rescue mission of a missing person in and near Cedar River in Black Hawk County -- May 8, 2016 incident
  - ~~Request to reimburse~~ Request to reimburse Cedar Rapids Fire Department (Cedar Rapids Urban Search & Rescue Emergency Response Team) pursuant to Iowa Administrative Code 605—12.5(4) -- **new request**
    - Total state liability is \$65.88

Ms. GeorgAnna Madsen, Executive Secretary

August 16, 2016

Page Two

- Search and rescue mission of a missing person in the Des Moines River near Lehigh, Iowa – June 19-20, 2016 incident
  - Request to reimburse Cedar Rapids Fire Department (Cedar Rapids Urban Search & Rescue Emergency Response Team) pursuant to Iowa Administrative Code 605—12.5(4) – new request
    - Total state liability is \$6,825.23
  
- Total state liability of the above requests is \$16,451.47 – to be transferred at this time to SFY2016

I appreciate your approval of these actions, and look forward to our continued joint partnership in protecting the citizens of our state.

Sincerely,



Patrick J. Hall  
Administrator, Recovery Division

Enclosures



State of Iowa  
Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

- WHEREAS, on November 21, 2015, during a significant winter storm, an electrical distribution transformer box explosion coupled with a water main break and other cascading electrical failures resulted in damage to public property and power outages throughout the city of Sioux Center, Iowa; and
- WHEREAS, reports forwarded to the Iowa Homeland Security and Emergency Management Department by the Sioux County emergency management coordinator and others in the affected county indicate that local resources and capabilities have been exhausted and that state assistance and resources are needed to respond to and recover from the effects of this event; and
- WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public property and have required the provision of emergency assistance. Because of this, they provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

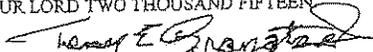
NOW, THEREFORE, I, Terry E. Branstad, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a STATE OF DISASTER EMERGENCY for Sioux County and do hereby ORDER and DIRECT the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspect of the Iowa Homeland Security and Emergency Management Department's Iowa Emergency Response Plan and those additional response plans applicable to the county affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster county.

SECTION TWO. This state of disaster emergency shall be effective on November 21, 2015, shall continue for fifteen (15) days, and shall expire on December 5, 2015, unless sooner terminated or extended in writing by me. Iowa Code § 29C.6 (1).



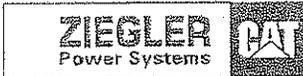
IN TESTIMONY WHEREOF, I HAVE HERETO SUBSCRIBED MY NAME AND CAUSED THE GREAT SEAL OF THE STATE OF IOWA TO BE AFFIXED. DONE AT DES MOINES THIS 21<sup>st</sup> DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN

  
TERRY E. BRANSTAD  
GOVERNOR OF IOWA

ATTEST

  
PAUL D. PATE  
SECRETARY OF STATE

0000 210 3941



901 West 94th Street  
Minneapolis MN 55420-4236

MINNESOTA 952-445-4292 888-320-4292  
IOWA 515-957-3800 800-342-7002  
MISSOURI 515-957-3800 800-342-7002  
WISCONSIN 515-957-3800 800-342-7002

Page: 1

Sold To: DEPARTMENT OF HOMELAND SECURITY & EMERG  
7900 HICKMAN RD STE 500  
WINDSOR HEIGHTS IA 50324

Invoice Number: E98967012

Date: 12/14/15

Account No.: 0425260

Ship To: DELIVER TO SIOUX CENTER, IA  
CALL 712 441 2078 WHEN YOU  
SET TO 480 V THREE PHASE

Quantity	Description	Total
	Agreement: E98967 P/O Number: 11 21 2015 Store: 55 Ship Date: 11/21/15 Ship Via: Salesman: 024-2	
1.0	CUSTOMER CONTACT: JOHN HALBROOK EQUIPMENT RENTAL FROM 11/21/15 THRU 12/04/15 CATERPILLAR MODEL XQ300 REGULAR RENTAL RATE \$1,880.00/WK UP TO 40 HOURS ID NO: G3847 SERIAL NO: X3R00760	1880.00
	EQUIPMENT RENTAL FROM 11/21/15 THRU 12/04/15 4/0 CAM-LOC FEM TAIL C-CLT400F 4/0 CAM-LOC MALETAIL C-CLT400M 4/0 50'CAM-LOC CABLE C-CL40050	200.00
	LABOR	300.00
	FREIGHT	1800.00
	THANK YOU FOR YOUR BUSINESS!	

RECEIVED  
DEPT  
HSEMD

DUE BY 10TH OF THE NEXT MONTH  
A service charge of 1 1/2 % per month will be assessed on all past due accounts.

To ensure proper credit, please detach this portion, at the perforation, and return with remittance.



DEPARTMENT OF HOMELAND SECURITY & EMERG  
7900 HICKMAN RD STE 500  
WINDSOR HEIGHTS IA 50324

Account Number: 0425260  
Invoice Number: E98967012  
Invoice Date: 12/14/15

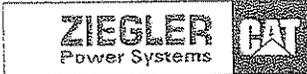
Please remit to:  
ZIEGLER INC.  
SDS 12-0436  
PO BOX 86  
MINNEAPOLIS, MN 55486-0436

Amount Due:

\$4,180.00

Amount Enclosed:

Empty box for Amount Enclosed



901 West 94th Street  
Minneapolis MN 55420-4236

MINNESOTA 952-445-4292 888-320-4292  
IOWA 515-957-3800 800-342-7002  
MISSOURI 515-957-3800 800-342-7002  
WISCONSIN 515-957-3800 800-342-7002

Invoice Number: E98967012

Date: 12/14/15

Account No.: 0425260

Page: 2

Quantity	Description	Total
DUE BY 10TH OF THE NEXT MONTH		
INVOICE TOTAL		4,180.00
RECEIVED DEC 17 HSEMD		



Iowa Homeland Security and Emergency Management  
Specialty Team Activation Order  
Urban Search & Rescue  
Activation Order March 28, 2016

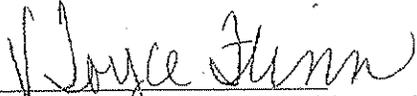
**WHEREAS**, the Cedar Rapids Fire Department, Urban Search and Rescue Team is a homeland security and emergency response team as defined by Iowa Code § 29C.8 (f) (1) and 605 Iowa Administrative Code Chapter 12 and recognized by the Iowa Homeland Security and Emergency Management Department; and

**WHEREAS**, the Henry County Emergency Manager has requested assistance to search for a construction worker that fell from the US 34 / Skunk River bridge into the water; and

**WHEREAS**, the Cedar Rapids Fire Department, Urban Search and Rescue Team has the assets and skills needed to support state and county authorities as they perform water and shoreline search in an attempt to locate the body,

**THEREFORE, IT IS HEREBY ORDERED** under the authority of Iowa Code § 29C.8 (f) that the Cedar Rapids Fire Department, Urban Search and Rescue Team is authorized to provide the requested assistance.

Dated March 28, 2016 at Johnston, Iowa.



V. Joyce Flinn, Operations Divisions Administrator  
Iowa Homeland Security and Emergency Management Department

ROEMER DUTY OFFICER LOG

[Return to List](#)

Duty Officer: Frank Klier  
Notification Date: 03/28/2016

Incident Information:

Incident Type: Missing Person  
Incident Date: 03/28/2016  
Incident Time: 1540  
County: Henry  
Address/Location:  
Lat/Long:

Reported By:

Last Name: Jackson  
First Name: Walter  
Organization: Henry Co. EMA  
Phone: 319-931-0103  
Cell Phone:  
Email:

Actions Taken:

Provide Summary of Incident (i.e. Notification Times, Timeline, Injuries, Fatalities, Sheltered, etc...)

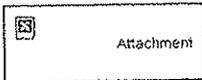
W. Jackson reporting Henry Co. Sheriff searching Skunk river for a man that fell off the Hwy 34 bridge west of Mt. Pleasant. Man is a contractor, Iowa DOT bridge repair project. Man fell approx. 25 feet and has not been located. Henry SO requesting support for search efforts and possible recovery.

Ops Div. Administrator (J. Flinn) and Depl. Director (M. Schoulen) briefed on situation, Henry EMA requested USAR support, canine and handler. Director authorized activation of SAR assets - Cedar Rapids Div.

Contact made with CR Fire / USAR and information exchanged. CR USAR will respond to assist. Due to timeframe, search may continue into Tuesday.

3/29/2016: (11:40 am) Body recovered from river. Team is returning to Cedar Rapids.

Attachment:



[Print PDF](#)



May 17, 2016

The City of Cedar Rapids Fire Department is submitting \$4,201.58 for expenses associated with the Mt. Pleasant Deployment. All expenses occurred have been validated and authorized by the City of Cedar Rapids Finance Department.

**Mt. Pleasant Deployment**

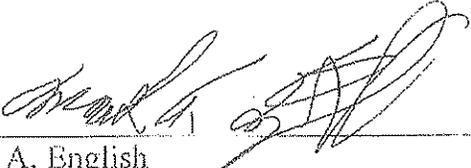
Equipment/Consumables

\$466.95

Payroll/Mileage

\$3,734.63

\$4,201.58

  
\_\_\_\_\_  
Mark A. English  
Chief, Cedar Rapids Fire Department

6-21-16  
Date



**Iowa Homeland Security and Emergency Management  
Specialty Team Activation Order  
Urban Search & Rescue  
Activation Order April 11, 2016**

WHEREAS, the Cedar Rapids Fire Department, Urban Search and Rescue Team is a homeland security and emergency response team as defined by Iowa Code § 29C.8 (f) (1) and 605 Iowa Administrative Code Chapter 12 and recognized by the Iowa Homeland Security and Emergency Management Department; and

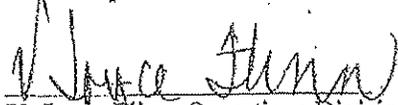
WHEREAS, the Henry County Emergency Manager has requested assistance to search for an individual who was involved in a car accident on April 9, 2016 in Mt. Pleasant, Iowa; and

WHEREAS, the individual left the scene, has been reported missing by his family; and search efforts by various local and state resources have been unable to locate missing individual; and

WHEREAS, the Cedar Rapids Fire Department, Urban Search and Rescue Team has the assets and skills to support state and county authorities in the missing person search.

**THEREFORE, IT IS HEREBY ORDERED** under the authority of Iowa Code § 29C.8 (f) that the Cedar Rapids Fire Department, Urban Search and Rescue Team is authorized to provide the requested assistance.

Dated April 11, 2016 at Johnston, Iowa.



V. Joyce Finn, Operations Divisions Administrator  
Iowa Homeland Security and Emergency Management Department

[Return to List](#)

Duty Officer: Frank Klier  
Notification Date: 04/11/2016

**Incident Information:**

Incident Type: Missing Person  
Incident Date: 04/11/2016  
County: Henry  
Address/Location:  
Lat/Long:

**Reported By:**

Last Name: Jackson  
First Name: Walter  
Organization:  
Phone: 319-931-0103  
Cell Phone:  
Email:

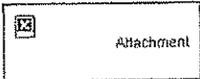
**Actions Taken:**

Provide Summary of Incident (i.e. Notification Times, Timeline, Injuries, Fatalities, Sheltered, etc...)  
W. Jackson reporting Henry Co. Sheriff is searching for a missing person after a car accident.

Saturday night a car accident occurred at the intersection of North Grand and James street in Mount Pleasant Iowa. This accident resulted in serious injuries to the driver. The passenger kicked out the rear window of the vehicle and left the scene. Emergency crews arrived on the scene around 1130 pm and treated the driver transporting them to the hospital. The passenger was not found at the scene. Local rescuers began a search effort but were unsuccessful. Monday morning the family of the passenger reported him missing to law enforcement. Search efforts continued Monday without success. An Iowa State Patrol aircraft was brought in to support the search, but they were also unsuccessful. Law enforcement is now requesting K9 support from IATF-1.

Joyce Flinn contacted and briefed on the situation and open request. Director has authorized USAR to assist in search. Contact made with CR fire/USAR information exchanged. CR USAR will respond to assist. Search efforts will continue on Tuesday.

**Attachment:**



[Print PDF](#)

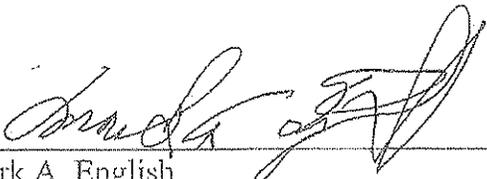


June 21, 2016

The City of Cedar Rapids Fire Department is submitting \$1,178.78 for expenses associated with the Henry County Deployment. All expenses occurred have been validated and authorized by the City of Cedar Rapids Finance Department.

**Mt. Pleasant Deployment**  
Payroll/Mileage

	\$1,178.78
	<hr/>
	\$1,178.78

  
\_\_\_\_\_  
Mark A. English  
Chief, Cedar Rapids Fire Department

6-21-16  
Date



**Iowa Homeland Security and Emergency Management  
Specialty Team Activation Order  
Urban Search & Rescue  
Activation Order May 8, 2016**

**WHEREAS**, the Cedar Rapids Fire Department, Urban Search and Rescue Team is a homeland security and emergency response team as defined by Iowa Code § 29C.8 (f) (1) and 605 Iowa Administrative Code Chapter 12 and recognized by the Iowa Homeland Security and Emergency Management Department; and

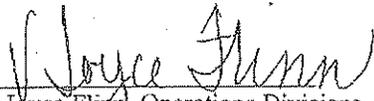
**WHEREAS**, the Black Hawk County Emergency Manager has requested assistance to search for an individual who has been reported missing by his family; and

**WHEREAS**, local search efforts have been unable to locate the individual in, or near, the Cedar River, and

**WHEREAS**, the Cedar Rapids Fire Department, Urban Search and Rescue Team has the assets and skills to support state and county authorities as they perform water and shoreline search.

**THEREFORE, IT IS HEREBY ORDERED** under the authority of Iowa Code § 29C.8 (f) that the Cedar Rapids Fire Department, Urban Search and Rescue Team is authorized to provide the requested assistance.

Dated May 8, 2016 at Johnston, Iowa.

  
\_\_\_\_\_  
V. Joyce Flinn, Operations Divisions Administrator  
Iowa Homeland Security and Emergency Management Department

SEARCHED DUTY ASSIGNMENT LOG

[Return to List](#)

**Duty Officer:** Notification Date:  
Frank Kster 05/07/2016

**Incident Information:**

**Incident Type:** Incident Date: Incident Time:  
Missing Person 05/07/2016 2034  
**County:** Address/Location: Lat/Long:  
Black Hawk

**Reported By:**

**Last Name:** First Name: Organization:  
Glover Lorie Blackhawk County EMA  
**Phone:** Cell Phone: Email:  
319-240-3404 same

**Actions Taken:**

Provide Summary of Incident (i.e. Notification Times, Timeline, Injuries, Fatalities, Sheltered, etc...)

The Blackhawk County EMA notified the Iowa HSEMD duty officer of a missing person search that had been going on in Blackhawk County since about 1130 on 05/07/2016. Blackhawk EMA was requesting a cadaver dog, one handler and one assistant for operations on 05/08/2016. The Cedar Falls Fire Dept. had contacted the Cedar Rapids Fire Dept. about the request and had identified a dog and handler out of Mason City that was attached to Iowa TF-1.

The duty officer informed the Blackhawk EMA that if they could get the resource through mutual aid vs going to the State that would be a better option but that the duty officer would check to see if we could get an activation order for the resources. The duty officer contacted Joyce Flinn to discuss the situation and Joyce stated she would contact the director about the situation. Joyce called back and said that the HSEMD director had given verbal approval for the dog, handler and assistant for use on 05/08/2016.

The Cedar Falls Fire Chief called the duty officer at 2137 and said that they had also contacted a dog and handler out of Ankeny to assist with shoreline search on Sunday and that Cedar Falls and that they were going to use the Iowa TF-1 dog to assist with search in the boat. The duty officer called the Blackhawk EMA back and told her to coordinate with Cedar Falls Fire Dept and Cedar Rapids Fire Dept. for the resources. The duty officer received a call on 05/08/2016 from the Cedar Falls Fire Chief stating that they had found the missing person alive in Cedar Falls and were calling off the search at this time.

The Iowa TF-1 resources had already been dispatched and had arrived in Cedar Falls to assist with the search

**Attachment:**

[Print PDF](#)

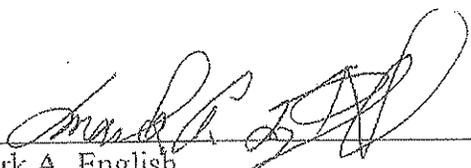


June 21, 2016

The City of Cedar Rapids Fire Department is submitting **\$65.88** for expenses associated with the Black Hawk County Deployment. All expenses occurred have been validated and authorized by the City of Cedar Rapids Finance Department.

**Mt. Pleasant Deployment**  
Payroll/Mileage

\$65.88  
\$65.88

  
\_\_\_\_\_  
Mark A. English  
Chief, Cedar Rapids Fire Department

6-21-16  
Date



786267

Iowa Homeland Security and Emergency Management  
Specialty Team Activation Order  
Urban Search & Rescue  
Activation Order June 20, 2016

WHEREAS, the Cedar Rapids Fire Department, Urban Search and Rescue Team is a homeland security and emergency response team as defined by Iowa Code § 29C.8 (f) (1) and 605 Iowa Administrative Code Chapter 12 and recognized by the Iowa Homeland Security and Emergency Management Department; and

WHEREAS, the Webster County Emergency Manager has requested assistance to search for a man reported missing in the Des Moines River near Lehigh, Iowa; and

WHEREAS, the Cedar Rapids Fire Department, Urban Search and Rescue Team has the assets and skills to support state and county authorities performing water and shoreline search.

THEREFORE, IT IS HEREBY ORDERED under the authority of Iowa Code § 29C.8 (f) that the Cedar Rapids Fire Department, Urban Search and Rescue Team is authorized to provide the requested assistance.

Dated June 20, 2016 at Johnston, Iowa.

  
V. Joyce Flinn, Operations Divisions Administrator  
Iowa Homeland Security and Emergency Management Department

# HSEMD Duty Officer Log

[Return to List](#)

Duty Officer: Zachary Ellison  
Notification Date: 06/19/2016

## Incident Information:

Incident Type:	Incident Date:	Incident Time:
Missing Person	06/19/2016	0600
County:	Address/Location:	Lat/Long:
Webster		42.359084 -94.051886

## Reported By:

Last Name:	First Name:	Organization:
Forbes	Scott	Webster County Emergency Management
Phone:	Cell Phone:	Email:
515-570-3885		

## Actions Taken:

Provide Summary of Incident (i.e. Notification Times, Timeline, Injuries, Fatalities, Sheltered, etc...)

I received a call on the Duty Officer Line at 1653hrs on Sunday (6/19) from Scott Forbes in Webster County. According to Scott, there was a man spotted in the Des Moines River at approximately 0600hrs Sunday morning around Lehigh. They have been using a combination of local resources and the Story County Dive Team. The Dive Team couldn't be utilized due to the waters being both high and swift from the rainfall last week. Because of this, they relied on foot searches on land as well as boat searches on the river. Webster County also had two search dogs on site to assist with locating the missing person.

They have been actively searching all day Sunday (6/19) and were fatigued from the heat. They were formally requesting assistance from the Cedar Rapids USAR Team on Monday (6/20) to resume the search. Scott specifically requested a boat with sonar capabilities and another search dog. Through conversations with Joyce and Frank, we received the verbal go-ahead from Director Schoulen. I provided Scott's contact information to Frank, who coordinated with Dan Dail from the Cedar Rapids USAR Team. I also called Scott back at 1801hrs and told him to be expecting a call from Dan shortly to coordinate Monday's efforts. Scott is also planning on getting a local disaster declaration Monday morning (6/20).

Cedar Rapids USAR Team is providing eight team members to assist with Monday's (6/20) search. Attached is the activation order from Director Schoulen and the Deployment email listing the Cedar Rapids USAR members responding.

## Attachment:



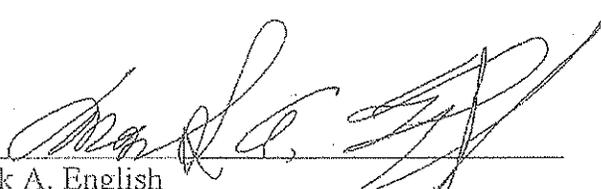
[Print PDF](#)



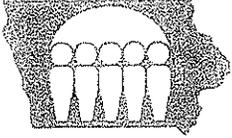
July 27, 2016

The City of Cedar Rapids Fire Department is submitting \$6,825.23 for expenses associated with the Webster County Deployment. All expenses occurred have been validated and authorized by the City of Cedar Rapids Finance Department.

<b>Webster Deployment</b>	
Payroll/Mileage	\$6,607.14
Equipment/Consumables	<u>\$218.09</u>
	6,825.23

  
\_\_\_\_\_  
Mark A. English  
Chief, Cedar Rapids Fire Department

7-27-16  
Date



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

AUG 18 2016

GeorgAnna Madsen, Executive Secretary  
Executive Council of Iowa  
Capitol Building  
LOCAL

2016 AUG 18 AM 9:07  
EXECUTIVE COUNCIL

Re: Governor's Proclamation of a State of Disaster Emergency – Request for Funds

Dear Ms. Madsen:

Per the Governor's Disaster Declaration, I am requesting funding for the Iowa Individual Assistance Grant Program be placed on the Executive Council Agenda for Monday, August 22, 2016. The Iowa Department of Human Services is requesting the Executive Council adopt a Resolution for Funds in the amount of \$60,000.00 for Johnson County pursuant to Iowa Code 29C.20A to distribute funds to individuals or families to replace/repair items affected by the disaster emergency which cannot be met by other means of financial assistance.

The account coding for the funds to be transferred will be:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Org</u>
401	0391	0000	1708_State Only Disaster _ Johnson County_Aug 2017

Thank you for your assistance.

Sincerely,

Charles M. Palmer  
Director

cc: Vern Armstrong, Department of Human Services  
Christie Templeton, Department of Human Services  
Mihneta Lisinovic, Department of Human Services  
Rick Fox, Department of Human Services  
Shashi Goel, Department of Management

THOMAS J. MILLER  
ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: Jeffrey.Thompson@iowa.gov  
www.iowaattorneygeneral.gov

JEFFREY S. THOMPSON  
SOLICITOR GENERAL

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

2016 AUG 17 AM 10:21  
EXECUTIVE COUNCIL

August 12, 2016

GeorgAnna Madsen  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

RE: Special Counsel for Immigration Issues

Dear GeorgAnna:

Pursuant to Iowa Code section 13.7, in 2008 the Executive Council approved retaining Davis, Brown, Koehn, Shors & Roberts, P.C., as Special Counsel to represent state agencies on immigration issues relating to the visa status of prospective employees. The Agreement has expired and our office and Davis Brown Law Firm wish to enter into a new one. The legal services will be provided by attorneys Lori Chesser (\$325 per hour), Denise Claton (\$290 per hour), Nichole Mordini (\$245 per hour), Elizabeth Van Arkel (\$200 per hour) and paralegals (\$126 per hour).

Accordingly, our office requests approval to enter into a new Agreement with Davis Brown Law Firm. Pursuant to the terms of the Agreement, payment will come from the funds of the agencies and not from the General Fund.

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General