

# EXECUTIVE COUNCIL OF IOWA

## AGENDA

MARCH 7, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held February 28, 2011
3. Personal Appearance –
  - A. Catherine Bierling from Department of Economic Development will be present to request a new membership in C2ER – Council for Community and Economic Research for one year in the amount of \$500.00.  
TAB # 1
  - B. Coleen Hunt, Bureau Chief, Department of Education, Bureau of Community Colleges and Career and Technical Education will be present to request a new membership in National Alliance of Concurrent Enrollment Partnerships (NACEP) for one year in the amount of \$125.00  
TAB # 2
4. Approval of Out-of-State Travel
  - Other than Federal Funds – Travel Requests – Pages 1 – 6  
TAB # 3 Pages 1 – 2 (More Than Three Persons)  
TAB # 4 Pages 4 – 5 (More Than Three Persons)
  - Federal Funds – Travel Requests – Pages 7 – 16  
TAB # 5 Page 7 (Registration)  
TAB # 6 Page 10 (Registration)  
TAB # 7 Page 11 (More Than Three Persons)  
TAB # 8 Pages 12 – 14 (More Than Three Persons)
5. Iowa Code §7D.10 – Page 17  
TAB # 9
6. Outside Counsel – Page 17  
TAB #'s 10, 11 and 12
7. Leases – Page 18
8. Payment of Cost Items – Pages 18 - 19
9. Renewal Memberships – Page 20  
TAB #'s 13, 14 and 15
10. House File 45 – Page 20

**OTHER THAN FEDERAL FUNDS**

1	Bickell, Tiffany Administrative Assistant	Blind	Bethesda, MD from Des Moines	Conference: National Council of State Agencies for the Blind (NCSAB)				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	3	<i>Depart:</i>	4/12/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	4/15/2011		
	1313343		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$0.00	<i>Other</i>	100%	<i>Conference Start</i>	4/13/2011
			NCSAB				<i>Conference End</i>	4/15/2011
2	Corson, Barbara Program Director	Education	Indianapolis, IN from Des Moines	Conference: Exploring the Cloud: Transcending Boundaries Workshop				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	3/22/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i>	3/23/2011		
	28205411001		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$0.00	<i>Other</i>	100%	<i>Conference Start</i>	3/23/2011
			NDIPP				<i>Conference End</i>	3/23/2011
3	Hensley, Kiersten Consultant	Education	New Orleans, LA from Des Moines	Conference: CCSSO Implementing the Common Core System				
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	5	<i>Depart:</i>	4/2/2011		
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i>	4/6/2011		
	28203109		<i>Registration</i>	\$0.00	<i>State</i>			
	TAB # 3		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$0.00	<i>Other</i>	100%	<i>Conference Start</i>	4/5/2011
			CCSSO				<i>Conference End</i>	4/6/2011
4	Anderson, Colleen Consultant	Education	New Orleans, LA from Des Moines	Conference: CCSSO Implementing the Common Core System				
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	5	<i>Depart:</i>	4/3/2011		
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i>	4/6/2011		
	28203107		<i>Registration</i>	\$0.00	<i>State</i>			
	TAB # 3		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$0.00	<i>Other</i>	100%	<i>Conference Start</i>	4/5/2011
			CCSSO				<i>Conference End</i>	4/6/2011

5	Fangman, Kevin Division Administrator	Education	New Orleans, LA from Des Moines	Conference: CCSSO Implementing the Common Core System and SBAC Meeting				
	<i>Prev Trips this year:</i>	<b>1</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>5</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>4/7/2011</b>		
	<b>28203105</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
	<b>TAB # 3</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$0.00</b>	<i>Other</i>	<b>100%</b>	<i>Conference Start</i>	<b>4/5/2011</b>
			<b>CCSSO</b>				<i>Conference End</i>	<b>4/7/2011</b>
6	Martens, Rita Consultant	Education	New Orleans, LA from Des Moines	Conference: CCSSO Implementing the Common Core System				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>3</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>4/6/2011</b>		
	<b>28203108</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
	<b>TAB # 3</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$0.00</b>	<i>Other</i>	<b>100%</b>	<i>Conference Start</i>	<b>4/5/2011</b>
			<b>CCSSO</b>				<i>Conference End</i>	<b>4/6/2011</b>
7	Maxson, Connie Bureau Chief	Education	New Orleans, LA from Des Moines	Conference: CCSSO Implementing the Common Core System				
	<i>Prev Trips this year:</i>	<b>2</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>4</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>4/6/2011</b>		
	<b>28203106</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
	<b>TAB # 3</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$0.00</b>	<i>Other</i>	<b>100%</b>	<i>Conference Start</i>	<b>4/5/2011</b>
			<b>CCSSO</b>				<i>Conference End</i>	<b>4/6/2011</b>
8	Wang, Xiaoping Consultant	Education	Orlando, FL from Des Moines	Conference: CCSSO ASR SCASS Meeting				
	<i>Prev Trips this year:</i>	<b>1</b>	<i>Staff Attending:</i>	<b>3</b>	<i>Depart:</i>	<b>6/16/2011</b>		
	<i>Anticip Trips this year:</i>	<b>4</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>6/19/2011</b>		
	<b>28203093</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
			<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$0.00</b>	<i>Other</i>	<b>100%</b>	<i>Conference Start</i>	<b>6/17/2011</b>
			<b>CCSSO</b>				<i>Conference End</i>	<b>6/18/2011</b>

9	Miller, Daniel K. Executive Director & General Manager Prev Trips this year: 0 Anticip Trips this year: 3 98929	Iowa Public Television	Washington, DC from Des Moines	Conference: APTS Capitol Hill Day Conference	Staff Attending: 1 Mode: Airplane Registration: \$325.00 Airfare\Train: \$380.00 Total: \$1,615.00 IPTV Misc.	Depart: 4/4/2011 Return: 4/6/2011 State Federal Other	100%	Conference Start: 4/4/2011 Conference End: 4/6/2011
10	Salsberry, Steven T. Right of Way Agent 3 Prev Trips this year: 0 Anticip Trips this year: 2 5420301112	Natural Resources	Denver, CO from Des Moines	Conference: ASFMRA Course A370- Appraisal Review Under USPAP	Staff Attending: 1 Mode: Airplane Registration: \$649.00 Airfare\Train: \$600.00 Total: \$1,869.00 Fish & Wildlife Trust Fund	Depart: 3/29/2011 Return: 4/1/2011 State Federal Other	100%	Conference Start: 3/30/2011 Conference End: 4/1/2011
11	Stohs, Dawn Program Director Prev Trips this year: 0 Anticip Trips this year: 1 5420216112	Natural Resources	New Orleans, LA from Des Moines	Conference: National Conference on Volunteering and Service	Staff Attending: 1 Mode: Airplane Registration: \$450.00 Airfare\Train: \$750.00 Total: \$2,653.00 AmeriCorps Grant (CNCS Share)	Depart: 6/5/2011 Return: 6/9/2011 State Federal Other	100%	Conference Start: 6/5/2011 Conference End: 6/9/2011
12	Stodola, Kathleen Operations Officer Prev Trips this year: 0 Anticip Trips this year: 1 583001370	Emergency Management	Orlando, FL from Johnston	Conference: National Radiological Emergency Preparedness Conference	Staff Attending: 2 Mode: Airplane Registration: \$50.00 Airfare\Train: \$375.00 Total: \$1,529.94 Nuclear Power Plant	Depart: 4/16/2011 Return: 4/22/2011 State Federal Other	100%	Conference Start: 4/16/2011 Conference End: 4/22/2011

13	Nicholson, Jacob Operations Officer	Emergency Management	Orlando, FL from Des Moines	Conference: National Radiological Emergency Preparedness Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	4/17/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i>	4/20/2011		
	583001369		<i>Registration</i>	\$350.00	<i>State</i>			
			<i>Airfare\Train</i>	\$260.00	<i>Federal</i>			
			<i>Total</i>	\$1,228.64	<i>Other</i>	100%	<i>Conference Start</i>	4/18/2011
							<i>Conference End</i>	4/21/2011
								Nuclear Power Plant
14	McCormick, Don Information Specialist 3	Health	Lincoln, NE from Des Moines	Conference: Tobacco Free Nebraska State Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	4/19/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	State Vehicle	<i>Return:</i>	4/20/2011		
	5883622		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$387.00	<i>Other</i>	100%	<i>Conference Start</i>	4/20/2011
							<i>Conference End</i>	4/20/2011
								State of Nebraska
15	Dozier, Sharon Executive Officer	Health	Orlando, FL from Des Moines	Conference: Association of State and Provincial Psychology Boards (ASPPB) Midyear Meeting				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	4/6/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i>	4/10/2011		
	5883629		<i>Registration</i>	\$315.00	<i>State</i>			
			<i>Airfare\Train</i>	\$500.00	<i>Federal</i>			
			<i>Total</i>	\$1,987.76	<i>Other</i>	100%	<i>Conference Start</i>	4/7/2011
							<i>Conference End</i>	4/10/2011
								Licensure Fees
16	Evans, Kristan Criminalist	Public Safety	Columbia, MO from Ankeny	Conference: Mid American Forensic DNA Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	5	<i>Depart:</i>	4/4/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	State Vehicle	<i>Return:</i>	4/7/2011		
	595363		<i>Registration</i>	\$150.00	<i>State</i>	100%		
	TAB # 4		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>			
			<i>Total</i>	\$363.00	<i>Other</i>		<i>Conference Start</i>	4/5/2011
							<i>Conference End</i>	4/7/2011

17	Pollpeter, Amy Criminalist	Public Safety	Columbia, MO from Ankeny	Conference: Mid American Forensic DNA Conference		
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/4/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>4/7/2011</b>
	<b>595359</b>		<i>Registration</i>	<b>\$100.00</b>	<i>State</i>	<b>100%</b>
	<b>TAB # 4</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
			<i>Total</i>	<b>\$313.00</b>	<i>Other</i>	
					<i>Conference Start</i>	<b>4/5/2011</b>
					<i>Conference End</i>	<b>4/7/2011</b>
18	Halverson, Mike Criminalist	Public Safety	Columbia, MO from Ankeny	Conference: Mid American Forensic DNA Conference		
	<i>Prev Trips this year:</i>	<b>1</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/5/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>4/7/2011</b>
	<b>595361</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>	<b>100%</b>
	<b>TAB # 4</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
			<i>Total</i>	<b>\$142.00</b>	<i>Other</i>	
					<i>Conference Start</i>	<b>4/6/2011</b>
					<i>Conference End</i>	<b>4/7/2011</b>
19	Schmit, Michael N. Criminalist	Public Safety	Columbia, MO from Ankeny	Conference: Mid American Forensic DNA Conference		
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/5/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>4/7/2011</b>
	<b>595360</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>	<b>100%</b>
	<b>TAB # 4</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
			<i>Total</i>	<b>\$142.00</b>	<i>Other</i>	
					<i>Conference Start</i>	<b>4/6/2011</b>
					<i>Conference End</i>	<b>4/7/2011</b>
20	Stocksleger, Scott Criminalist	Public Safety	Columbia, MO from Ankeny	Conference: Mid American Forensic DNA Conference		
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>5</b>	<i>Depart:</i>	<b>4/5/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>4/7/2011</b>
	<b>595362</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>	<b>100%</b>
	<b>TAB # 4</b>		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
			<i>Total</i>	<b>\$142.00</b>	<i>Other</i>	
					<i>Conference Start</i>	<b>4/6/2011</b>
					<i>Conference End</i>	<b>4/7/2011</b>

21	Kelly, Megan Criminalist	Public Safety	Dayton, OH from Des Moines	Conference: Synthetic Cannabinoids and Natural Highs Workshop				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i>	<b>4/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>4/5/2011</b>		
	<b>595358</b>		<i>Registration</i>	<b>\$150.00</b>	<i>State</i>	<b>100%</b>		
			<i>Airfare\Train</i>	<b>\$343.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$849.32</b>	<i>Other</i>		<i>Conference Start</i>	<b>4/4/2011</b>
							<i>Conference End</i>	<b>4/5/2011</b>
22	Haut, Kenneth Trooper	Public Safety	Rochester, MN from Plainfield	Conference: Midwest Cycle Intelligence Organization (MCIO) Annual Conference				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>5/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>5/6/2011</b>		
	<b>44987</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>	<b>100%</b>		
			<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$471.00</b>	<i>Other</i>		<i>Conference Start</i>	<b>5/4/2011</b>
							<i>Conference End</i>	<b>5/6/2011</b>
23	Meeker, Brian Trooper	Public Safety	Rochester, MN from Runnells	Conference: Midwest Cycle Intelligence Organization (MCIO) Annual Conference				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>5/3/2011</b>		
	<i>Anticip Trips this year:</i>	<b>1</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>5/6/2011</b>		
	<b>44988</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>	<b>100%</b>		
			<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>			
			<i>Total</i>	<b>\$471.00</b>	<i>Other</i>		<i>Conference Start</i>	<b>5/4/2011</b>
							<i>Conference End</i>	<b>5/6/2011</b>

**FEDERAL FUNDS**

24	Sixbey, Pete Conservator	Cultural Affairs	San Diego, CA from Des Moines	Conference: American Institute of Conservation Emergency Response Training				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	3/28/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	4/1/2011		
	259030711		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$500.00	<i>Federal</i>	100%		
			<i>Total</i>	\$1,800.00	<i>Other</i>		<i>Conference Start</i>	3/28/2011
							<i>Conference End</i>	4/1/2011
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25	Hunting, Vicki CHSC MOA	Education	Dallas, TX from Des Moines	Conference: Institute for Healthcare Improvement 12th Annual International Summit - Improving Patient Care in the Office Practice & the Community				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	3/19/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	3/22/2011		
	28203101		<i>Registration</i>	\$1,290.00	<i>State</i>			
	TAB # 5		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>	100%		
			<i>Total</i>	\$2,166.00	<i>Other</i>		<i>Conference Start</i>	3/20/2011
							<i>Conference End</i>	3/22/2011
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26	Waldron, Debra CHSC MOA	Education	Dallas, TX from Cedar Rapids	Conference: Institute for Healthcare Improvement 12th Annual International Summit - Improving Patient Care in the Office Practice & the Community				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	3/19/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	3/22/2011		
	28203100		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$755.80	<i>Federal</i>	100%		
			<i>Total</i>	\$1,631.80	<i>Other</i>		<i>Conference Start</i>	3/20/2011
							<i>Conference End</i>	3/22/2011
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27	Deeter, Tom Consultant	Education	Orlando, FL from Des Moines	Conference: CCSSOASR SCASS and National Conference on Student Assessment				
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	3	<i>Depart:</i>	6/16/2011		
	<i>Anticip Trips this year:</i>	6	<i>Mode:</i>	Airplane	<i>Return:</i>	6/23/2011		
	28203091		<i>Registration</i>	\$600.00	<i>State</i>			
			<i>Airfare\Train</i>	\$700.00	<i>Federal</i>	64%		
			<i>Total</i>	\$3,640.00	<i>Other</i>	35%	<i>Conference Start</i>	6/17/2011
			CCSSO				<i>Conference End</i>	6/22/2011

28	Chadwick, Dianne Consultant	Education	Orlando, FL from Des Moines	Conference: CCSSO National Conference on Student Assessment				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	3	<i>Depart:</i>	6/18/2011		
	<i>Anticip Trips this year:</i>	5	<i>Mode:</i>	Airplane	<i>Return:</i>	6/23/2011		
	28203012		<i>Registration</i>	\$600.00	<i>State</i>			
			<i>Airfare\Train</i>	\$600.00	<i>Federal</i>	100%		
			<i>Total</i>	\$2,883.00	<i>Other</i>		<i>Conference Start</i>	6/19/2011
							<i>Conference End</i>	6/22/2011
<hr/>								
29	Beckman, Aricia Contract 002711	Education	Washington, DC from Cedar Rapids	Conference: CEC 2011 Convention and Expo				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	4/22/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	4/26/2011		
	28203097		<i>Registration</i>	\$140.00	<i>State</i>			
			<i>Airfare\Train</i>	\$550.00	<i>Federal</i>	100%		
			<i>Total</i>	\$1,419.00	<i>Other</i>		<i>Conference Start</i>	4/25/2011
							<i>Conference End</i>	4/28/2011
<hr/>								
30	Wilson, Margaret A. Budget Analyst III	Iowa Workforce Development	Orlando, FL from Des Moines	Conference: National Association of Job Training Assistance Annual Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	3/20/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	3/25/2011		
	96480		<i>Registration</i>	\$679.00	<i>State</i>			
			<i>Airfare\Train</i>	\$688.80	<i>Federal</i>	100%		
			<i>Total</i>	\$2,350.58	<i>Other</i>		<i>Conference Start</i>	3/21/2011
							<i>Conference End</i>	3/25/2011
<hr/>								
31	Conner, Brett Budget Analyst 3	Iowa Workforce Development	Virginia Beach/Norfolk, VA from Des Moines	Conference: National Association of Workforce Development Professionals Annual Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	5/15/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	5/20/2011		
	96479		<i>Registration</i>	\$560.00	<i>State</i>			
			<i>Airfare\Train</i>	\$725.00	<i>Federal</i>	100%		
			<i>Total</i>	\$2,310.00	<i>Other</i>		<i>Conference Start</i>	5/16/2011
							<i>Conference End</i>	5/19/2011

32	O'Hair, Anieta Accountant 3	Iowa Workforce Development	Virginia Beach/Norfolk, VA from Des Moines	Conference: National Association of Workforce Development Professionals Annual Conference				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i>	5/15/2011		
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	5/20/2011		
	96478		<i>Registration</i>	\$560.00	<i>State</i>			
			<i>Airfare\Train</i>	\$736.00	<i>Federal</i>	100%		
			<i>Total</i>	\$2,321.00	<i>Other</i>		<i>Conference Start</i>	5/16/2011
							<i>Conference End</i>	5/19/2011
33	Lint, Sandy Community Partnership Coordinator	Human Services	Kansas City, MO from Des Moines	Conference: Implementing Change in Child Welfare Systems: Current Challenges and Approaches				
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	2	<i>Depart:</i>	4/11/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	State Vehicle	<i>Return:</i>	4/13/2011		
	4010303110		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>	100%		
			<i>Total</i>	\$471.25	<i>Other</i>		<i>Conference Start</i>	4/12/2011
							<i>Conference End</i>	4/12/2011
34	Speltz, Mark Training Specialist 2	Inspections and Appeals	Bloomington, MN from Des Moines	Conference: Conducting Acidified Food Inspection				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	3/28/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Personal Vehicle	<i>Return:</i>	4/1/2011		
	98867		<i>Registration</i>	\$0.00	<i>State</i>			
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>	100%		
			<i>Total</i>	\$992.20	<i>Other</i>		<i>Conference Start</i>	3/29/2011
							<i>Conference End</i>	4/1/2011
35	Svec-Carstens, Deborah General Counsel	Inspections and Appeals	San Diego, CA from Des Moines	Conference: Long Term Care and the Law				
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	2/20/2011		
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i>	2/23/2011		
	20270		<i>Registration</i>	\$475.00	<i>State</i>	23%		
			<i>Airfare\Train</i>	\$210.80	<i>Federal</i>	26%		
			<i>Total</i>	\$1,681.84	<i>Other</i>	51%	<i>Conference Start</i>	2/21/2011
							<i>Conference End</i>	2/23/2011
	<b>AFTER THE FACT</b>		<b>Pass Thru Funds</b>					

36	Frank, Hal	Natural Resources	Boise, ID	Conference:					
	Environmental Specialist		from Des Moines	2011 ASDWA/EPA Data Management Users Conference					
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	5/9/2011			
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	5/13/2011			
	5420224111		<i>Registration</i>	\$0.00	<i>State</i>				
			<i>Airfare\Train</i>	\$620.00	<i>Federal</i>	50%			
			<i>Total</i>	\$1,295.00	<i>Other</i>	50%	<i>Conference Start</i>	5/10/2011	
							<i>Conference End</i>	5/13/2011	
								<b>Dedicated Fees/Environment First</b>	
<hr/>									
37	Welty, Casey	Natural Resources	Denver, CO	Conference:					
	Environmental Engineer		from Des Moines	Seminar On Safety Evaluation of Existing Dams					
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	5/22/2011			
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i>	5/28/2011			
	5420301111		<i>Registration</i>	\$800.00	<i>State</i>				
			<i>Airfare\Train</i>	\$525.00	<i>Federal</i>	60%			
	TAB # 6		<i>Total</i>	\$2,756.00	<i>Other</i>	40%	<i>Conference Start</i>	5/23/2011	
							<i>Conference End</i>	5/27/2011	
								<b>Infrastructure Fund Appropriation</b>	
<hr/>									
38	Gosselink, Todd E.	Natural Resources	Nashville, TN	Conference:					
	Natural Resource Biologist		from Chariton	National Wild turkey Convention/Technical Meeting					
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	2/16/2011			
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	State Vehicle	<i>Return:</i>	2/20/2011			
	5420112111		<i>Registration</i>	\$195.00	<i>State</i>				
			<i>Airfare\Train</i>	\$0.00	<i>Federal</i>	75%			
			<i>Total</i>	\$611.33	<i>Other</i>	25%	<i>Conference Start</i>	2/17/2011	
							<i>Conference End</i>	2/20/2011	
								<b>Fish and Game Trust Fund</b>	
								<b>AFTER THE FACT</b>	
<hr/>									
39	Wisecup, Megan	Natural Resources	Wilmington, NC	Conference:					
	Recreational Safety Programs Supervisor		from Des Moines	International Hunter Education Association Annual Conference					
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i>	5/31/2011			
	<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i>	6/5/2011			
	5420218112		<i>Registration</i>	\$300.00	<i>State</i>				
			<i>Airfare\Train</i>	\$590.00	<i>Federal</i>	100%			
			<i>Total</i>	\$1,843.00	<i>Other</i>		<i>Conference Start</i>	6/1/2011	
							<i>Conference End</i>	6/4/2011	

40	Berry, Roger	Public Defense	Boise, ID	Conference:
	Airport Firefighter/Lead Worker		from Des Moines	Chief Fire Officer Course
	Prev Trips this year: 0	Staff Attending: 4	Depart: 3/13/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 3/18/2011	
	582624	Registration \$0.00	State	
	TAB # 7	Airfare\Train \$1,500.00	Federal 100%	
		Total \$2,351.00	Other	Conference Start 3/14/2011
				Conference End 3/18/2011
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41	Carter-Shields, Tina M.	Public Defense	Boise, ID	Conference:
	Airport Firefighter/Lead Worker		from Des Moines	Chief Fire Officer Course
	Prev Trips this year: 0	Staff Attending: 4	Depart: 3/13/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 3/18/2011	
	582621	Registration \$0.00	State	
	TAB # 7	Airfare\Train \$1,500.00	Federal 100%	
		Total \$2,351.00	Other	Conference Start 3/14/2011
				Conference End 3/18/2011
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42	Clearwater, Jean	Public Defense	Boise, ID	Conference:
	Airport Firefighter/Lead Worker		from Des Moines	Chief Fire Officer Course
	Prev Trips this year: 0	Staff Attending: 4	Depart: 3/13/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 3/18/2011	
	582622	Registration \$0.00	State	
	TAB # 7	Airfare\Train \$1,500.00	Federal 100%	
		Total \$2,601.00	Other	Conference Start 3/14/2011
				Conference End 3/18/2011
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43	Sickels, Chris	Public Defense	Boise, ID	Conference:
	Airport Firefighter/Lead Worker		from Des Moines	Chief Fire Officer Course
	Prev Trips this year: 0	Staff Attending: 4	Depart: 3/13/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 3/18/2011	
	582623	Registration \$0.00	State	
	TAB # 7	Airfare\Train \$1,500.00	Federal 100%	
		Total \$2,351.00	Other	Conference Start 3/14/2011
				Conference End 3/18/2011

44	Jones, Mary L. Senior Environmental Specialist	Public Defense	Charleston, SC from Camp Dodge	Conference: Army National Guard 2011 Conservation Workshop
	Prev Trips this year: 0	Staff Attending: 1	Depart: 6/19/2011	
	Anticip Trips this year: 3	Mode: Airplane	Return: 6/24/2011	
582625	Registration \$0.00	Airfare\Train \$700.00	State	
	Total \$1,920.00		Federal 100%	
			Other	Conference Start 6/20/2011 Conference End 6/23/2011
45	Jave, Dan ITS 5	Public Defense	Dallas, TX from Des Moines	Conference: CFMO - U
	Prev Trips this year: 0	Staff Attending: 8	Depart: 4/3/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 4/9/2011	
98656	Registration \$35.00	Airfare\Train \$500.00	State	
TAB # 8	Total \$1,696.00		Federal 100%	
			Other	Conference Start 4/4/2011 Conference End 4/8/2011
46	Peters, Jacqueline Budget Analyst	Public Defense	Dallas, TX from Des Moines	Conference: CFMO U
	Prev Trips this year: 0	Staff Attending: 8	Depart: 4/3/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 4/9/2011	
98050	Registration \$35.00	Airfare\Train \$500.00	State	
TAB # 8	Total \$1,717.00		Federal 100%	
			Other	Conference Start 4/4/2011 Conference End 4/8/2011
47	Slings, Luke IGIS Mgr.	Public Defense	Dallas, TX from Des Moines	Conference: CFMO U
	Prev Trips this year: 0	Staff Attending: 8	Depart: 4/3/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 4/14/2011	
98053	Registration \$35.00	Airfare\Train \$500.00	State	
TAB # 8	Total \$2,677.25		Federal 100%	
			Other	Conference Start 4/4/2011 Conference End 4/15/2011

48	Trim, Rick Program Planner	Public Defense	Dallas, TX from Des Moines	Conference: CFMO - U
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>8</b>	<i>Depart:</i> <b>4/3/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>4/9/2011</b>
	<b>98654</b>	<i>Registration</i>	<b>\$35.00</b>	<i>State</i>
	<b>TAB # 8</b>	<i>Airfare\Train</i>	<b>\$500.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,708.70</b>	<i>Other</i>
				<i>Conference Start</i> <b>4/4/2011</b>
				<i>Conference End</i> <b>4/8/2011</b>
49	Barker, Beckie Budget Analyst	Public Defense	Dallas, TX from Des Moines	Conference: CFMO U
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>8</b>	<i>Depart:</i> <b>4/10/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>4/16/2011</b>
	<b>98051</b>	<i>Registration</i>	<b>\$35.00</b>	<i>State</i>
	<b>TAB # 8</b>	<i>Airfare\Train</i>	<b>\$600.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,711.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>4/11/2011</b>
				<i>Conference End</i> <b>4/15/2011</b>
50	Harper, Earl Energy & Water Resource Mgr.	Public Defense	Dallas, TX from Des Moines	Conference: CFMO U
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>8</b>	<i>Depart:</i> <b>4/10/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>4/16/2011</b>
	<b>98653</b>	<i>Registration</i>	<b>\$35.00</b>	<i>State</i>
	<b>TAB # 8</b>	<i>Airfare\Train</i>	<b>\$500.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,694.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>4/11/2011</b>
				<i>Conference End</i> <b>4/15/2011</b>
51	Medici, Amber Program Planner - RP Specialist	Public Defense	Dallas, TX from Des Moines	Conference: CFMO U
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>8</b>	<i>Depart:</i> <b>4/10/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>4/16/2011</b>
	<b>98052</b>	<i>Registration</i>	<b>\$35.00</b>	<i>State</i>
	<b>TAB # 8</b>	<i>Airfare\Train</i>	<b>\$600.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,726.60</b>	<i>Other</i>
				<i>Conference Start</i> <b>4/4/2011</b>
				<i>Conference End</i> <b>4/15/2011</b>

52	Rogers, David Program Planner	Public Defense	Dallas, TX from Des Moines	Conference: CFMO Annual Conference				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>8</b>	<i>Depart:</i>	<b>4/12/2011</b>		
	<i>Anticip Trips this year:</i>	<b>2</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>4/16/2011</b>		
	<b>98655</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
	<b>TAB # 8</b>		<i>Airfare\Train</i>	<b>\$500.00</b>	<i>Federal</i>	<b>100%</b>		
			<i>Total</i>	<b>\$1,316.00</b>	<i>Other</i>		<i>Conference Start</i>	<b>4/13/2011</b>
							<i>Conference End</i>	<b>4/15/2011</b>
53	Johnston, David Executive Officer 2	Emergency Management	Kansas City, MO from Des Moines	Conference: FEMA Region VII State and Federal Planning Summit				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>3/6/2011</b>		
	<i>Anticip Trips this year:</i>	<b>5</b>	<i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i>	<b>3/7/2011</b>		
	<b>583001368</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>			
			<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	<b>100%</b>		
			<i>Total</i>	<b>\$349.00</b>	<i>Other</i>		<i>Conference Start</i>	<b>3/7/2011</b>
							<i>Conference End</i>	<b>3/7/2011</b>
54	Hill, J. Derek Homeland Security Advisor/Emergency	Emergency Management	Washington, DC from Des Moines	Conference: National Emergency Management Association (NEMA) Conference				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>3/19/2011</b>		
	<i>Anticip Trips this year:</i>	<b>15</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>3/23/2011</b>		
	<b>583001359</b>		<i>Registration</i>	<b>\$425.00</b>	<i>State</i>			
			<i>Airfare\Train</i>	<b>\$550.00</b>	<i>Federal</i>	<b>100%</b>		
			<i>Total</i>	<b>\$2,053.50</b>	<i>Other</i>		<i>Conference Start</i>	<b>3/20/2011</b>
							<i>Conference End</i>	<b>3/23/2011</b>
55	Cao, Suning Community Health Consultant	Health	Atlanta, GA from Des Moines	Conference: 28th Annual BRFSS Annual Conference				
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>3/18/2011</b>		
	<i>Anticip Trips this year:</i>	<b>3</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>3/20/2011</b>		
	<b>5883624</b>		<i>Registration</i>	<b>\$450.00</b>	<i>State</i>			
			<i>Airfare\Train</i>	<b>\$650.00</b>	<i>Federal</i>	<b>100%</b>		
			<i>Total</i>	<b>\$1,706.60</b>	<i>Other</i>		<i>Conference Start</i>	<b>3/19/2011</b>
							<i>Conference End</i>	<b>3/23/2011</b>

56	Shepherd, Don Iowa BRFSS Coordinator	Health	Atlanta, GA from Des Moines	Conference: 28th Annual BRFSS Annual Conference
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i> 2	<i>Depart:</i> 3/19/2011
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i> Airplane	<i>Return:</i> 3/23/2011
5883623			<i>Registration</i> \$500.00	<i>State</i>
			<i>Airfare\Train</i> \$600.00	<i>Federal</i> 100%
			<i>Total</i> \$2,102.20	<i>Other</i>
				<i>Conference Start</i> 3/19/2011
				<i>Conference End</i> 3/23/2011
57	Hendricks, Laurene Diabetes Program Coordinator/Prog.	Health	Minneapolis, MN from Des Moines	Conference: CDC National Diabetes Translation Conference
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i> 2	<i>Depart:</i> 4/10/2011
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i> State Vehicle	<i>Return:</i> 4/14/2011
5883634			<i>Registration</i> \$350.00	<i>State</i>
			<i>Airfare\Train</i> \$0.00	<i>Federal</i> 100%
			<i>Total</i> \$1,376.32	<i>Other</i>
				<i>Conference Start</i> 4/11/2011
				<i>Conference End</i> 4/14/2011
58	Muldoon, Joann Comm. Health Cons/Diabetes Prog. Epi-	Health	Minneapolis, MN from Des Moines	Conference: CDC National Diabetes Translation Conference
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i> 2	<i>Depart:</i> 4/10/2011
	<i>Anticip Trips this year:</i>	4	<i>Mode:</i> State Vehicle	<i>Return:</i> 4/14/2011
5883635			<i>Registration</i> \$350.00	<i>State</i>
			<i>Airfare\Train</i> \$0.00	<i>Federal</i> 100%
			<i>Total</i> \$1,113.32	<i>Other</i>
				<i>Conference Start</i> 4/11/2011
				<i>Conference End</i> 4/14/2011
59	Nolan, Bradley Special Agent	Public Safety	Lemont, IL from Clinton	Conference: Cell Phone Investigations Training
	<i>Prev Trips this year:</i>	3	<i>Staff Attending:</i> 1	<i>Depart:</i> 5/24/2011
	<i>Anticip Trips this year:</i>	4	<i>Mode:</i> State Vehicle	<i>Return:</i> 5/25/2011
595102289			<i>Registration</i> \$250.00	<i>State</i>
			<i>Airfare\Train</i> \$0.00	<i>Federal</i> 100%
			<i>Total</i> \$550.00	<i>Other</i>
				<i>Conference Start</i> 5/24/2011
				<i>Conference End</i> 5/25/2011

60	Winters, Tammy Secretary 2	Public Safety	San Antonio, TX from Des Moines	Conference: 11th Annual 1033 Program Conference			
	<i>Prev Trips this year:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i>	<b>3/14/2011</b>	
	<i>Anticip Trips this year:</i>	<b>3</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>3/18/2011</b>	
	<b>121</b>		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>		
			<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	<b>100%</b>	
			<i>Total</i>	<b>\$0.00</b>	<i>Other</i>		
					<i>Conference Start</i>	<b>3/15/2011</b>	
					<i>Conference End</i>	<b>3/17/2011</b>	
61	McDonald, Norman L. T ENG EXEC	Transportation	Norfolk, VA from Ames	Conference: American Association of State Highway and Transportation Officials Subcommittee on Bridges and Structures Annual Meeting			
	<i>Prev Trips this year:</i>	<b>1</b>	<i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i>	<b>5/15/2011</b>	
	<i>Anticip Trips this year:</i>	<b>3</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>5/20/2011</b>	
	<b>22334</b>		<i>Registration</i>	<b>\$475.00</b>	<i>State</i>		
			<i>Airfare\Train</i>	<b>\$561.46</b>	<i>Federal</i>	<b>100%</b>	
			<i>Total</i>	<b>\$1,889.46</b>	<i>Other</i>		
					<i>Conference Start</i>	<b>5/16/2011</b>	
					<i>Conference End</i>	<b>5/19/2011</b>	

5. **Iowa Code §7D.10**

Attorney General's office request retention of Mr. Rick Pack as an expert witness in the criminal and civil cases with regard to the Iowa Film Office. Payment for Expenses will be Under Iowa Code §7D.10.

**TAB # 9**

6. **Outside Counsel**

- A. The Department of Justice, Attorney General's office pursuant to Iowa Code section 13.7 requests approval to retain special outside counsel to assist in the negation of an oil and gas lease for property owned by the State of Iowa in Wyoming.

Firm: Hirst Applegate  
Attorney: Ms. Lindsay Wozniak  
1720 Carey Avenue, Suite 200  
Cheyenne, WY 82003  
Rate: \$200.00 per hour, plus expenses  
\$1,000.00 cap

**TAB # 10**

- B. The Department of Justice, Attorney General's office pursuant to Iowa Code section 13.7 requests approval to retain special outside counsel to provide legal advise to the State Treasurer on tax issues related to the 2009 and 2010 series of I-Jobs bonds.

Firm: Dorsey & Whitney  
Attorney: Ms. Darla Giese and Mr. David Claypool  
801 Grand Avenue, Suite 3900  
Des Moines, IA 50309  
Rate: \$240.00 - \$440.00 per hour

**TAB # 11**

- C. The Department of Justice, Attorney General's office requests retention of Special Counsel to provide legal services on issues related to the EB5 Program and to utilize Stephen Yale-Loehr, Miller Mayer, LLP, Ithica, NY if necessary at the rate of \$525.00 per hour.

Firm: Davis, Brown, Koehn, Shors & Roberts, P.C.  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309  
Rate: \$110.00 - \$290.00

**TAB # 12**

7. **Leases**

- A. Lease between Inspections and Appeals, State Public Defender Office and Omni Centre Council Bluffs, IA  
Date of Lease: April 1, 2011 - March 31, 2016  
Description: The total amount of rented space for the State Public Defender Office is 5,500 square feet. For the lease renewal term commencing in April 2011, the annual cost will be \$9.86 per square foot, per year, or approximately \$4,519.17 per month. The Tenant will also pay an additional \$334.37 for the cost of Tenant Improvements. The annual cost of this lease is approximately \$58,242.00 and the total cost of this lease is approximately \$291,212.00.
  
- B. Lease between Inspections and Appeals, Child Advocacy Board and Davenport Jaycee Foundation Davenport, IA  
Date of Lease: November 1, 2010 - June 30, 2011  
Description: The total amount of rented space is 1,523 square feet. For the lease renewal term commencing in November 2010, the annual cost will be approximately \$6.33 per square foot, per year or \$803.38 per month. The total cost of this lease is approximately \$6,427.00. There is no increase in the cost per square foot over the prior 1-year lease term.

Grant Dugdale, Assistant Attorney General, has reviewed the above leases approved the leases as to form.

8. **Payment of Cost Items**

- A. Wandro & McCarthy, P.C. ....\$7,700.00  
2501 Grand Avenue, Suite B  
Des Moines, IA 50312

Julie Pottorff, Deputy Attorney General, has reviewed invoices and recommends payment. Payment will be made from the funds of the Unclaimed Property Fund.

- B. Nyemaster, Goode, West, Hansell & O'Brien, P.C.....\$2,005.00  
700 Walnut Street  
Suite 1600  
Des Moines, IA 50309  
Collections of Accounts in Court

Julie Pottorff, Deputy Attorney General, has reviewed invoices and recommends payment. Payment will be made from the funds of the Department of Economic Development.

- C. Dow, Lohnes PLLC.....\$1,112.52  
1200 New Hampshire Ave NW Suite 800  
Washington, DC 20036  
Iowa Public Television

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of Iowa Public Television.

- D. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$831.40  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and recommends payment.

- E. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C. ....\$5,000.00  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Mortgage Industry Practices

Julie Pottorff, Deputy Attorney General, has reviewed invoice and recommends payment. Payment will be made from the Consumer Litigation and Education Fund.

- F. Hogan & Hartson LLP.....\$1,349.53  
Columbia Square  
555 Thirteenth Street, NW  
Washington, DC 20004  
National Indian Gaming Commission

Julie Pottorff, Deputy Attorney General, has reviewed three (3) invoices for amount shown above. Request Executive Council authorization to present these bills to the State Appeal Board for payment.

**9. Renewal Memberships**

- A. Agriculture in The Central Plant Board in the amount of \$1,100.00 for January 1 - December 31, 2011. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: State Federal Fund  
**TAB # 13**
  
- B. Commerce - Banking in American Association of Residential Mortgage Regulators (AARMR) in the amount of \$750.00 for January 1 - December 31, 2011. (Previous amount was \$750.00.) Other agencies: No: Funding Source: Other: Banking Division Revolving Fund
  
- C. Health in National Alliance of State and Territorial AIDS Directors (NASTAD) in the amount of \$4,300.00 for January 1 - December 31, 2011. (Previous amount was \$4,100.00.) Other agencies: No: Funding Source: Federal Funds. Deferred at February 21, 2011 Executive Council meeting.  
**TAB # 14**
  
- D. Iowa Finance Authority in Government Finance Officers Association in the amount of \$150.00 for April 2011 - March 2012. (Previous amount was \$150.00.) Other agencies: No: Funding Source: Other Funds: Self Funded
  
- E. Iowa Finance Authority in National Association of Housing & Redevelopment Officials (NAHRO) in the amount of \$660.00 for March 1, 2011 - February 29, 2012. (Previous amount was \$655.00.) Other agencies: No: Funding Source: Other Funds: Self Funded
  
- F. Transportation in Intelligent Transportation Systems (ITS) Heartland in the amount of \$3,000.00 for January 1 - December 31, 2011. (Previous amount was \$3,000.00.) Other agencies: No: Funding Source: Other Funds: Primary Road Fund  
**TAB # 15**

**10. House File 45**

Procedures and Forms

**Executive Council of Iowa**

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368 / FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic Development

NAME OF ORGANIZATION: C2ER—Council for Community and Economic Research

NEW MEMBERSHIP  RENEWAL  MEMBERSHIP PERIOD: 1-1-11 to 12-31-11  
(begin and end dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 500.00

Funding Source: State General Fund  Other State Funds

Federal Funds  Other Funds

IF RENEWAL, previous year's amount \$ \_\_\_\_\_

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?  Yes  No If yes, please list:

\_\_\_\_\_

Please describe why your department should have an additional membership

\_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?  Yes  No  
If yes, list the anticipated number of trips per year and their purpose:

NO

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

C2ER provides access to a number of databases that we cannot access without a membership. This would include a Cost of Living Index and a State Incentives Database which is integral to the Department's mission

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Access to C2ER data will provide the project managers with better information that will allow them to market the state more effectively.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

The State Incentive Database will be used frequently by several members of the staff.

IDED Division Head: Thomas W. Hunt Date: 2/23/2011  
IDED Director or Deputy: Jessie M. McMan Date: 2/23/11  
Phone: 515-782-2402 E-Mail: director @iowa.gov

**DOM USE ONLY:**

Approve  Disapprove

DOM Signature: [Signature]

Date: 3/26/11

EXECUTIVE COUNCIL

2011 MAR -1 AM 9:19

**Executive Council of Iowa**

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Department of Education, Bureau of Community Colleges and Career and Technical Education

**NAME OF ORGANIZATION:** NACEP—National Alliance of Concurrent Enrollment Partnerships

**NEW MEMBERSHIP**  **RENEWAL** \_\_\_\_\_ **MEMBERSHIP PERIOD:** 1/1/11-12/31/11  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 125.00

**Funding Source:** State General Fund  Other State Funds  \_\_\_\_\_

Federal Funds  Other Funds  \_\_\_\_\_

**If Renewal, previous year amount:** \_\_\_\_\_

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?**  Yes  No

**If yes, please list:** \_\_\_\_\_

**Please describe why your department should have an additional membership** \_\_\_\_\_

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?**  Yes  No  
**If yes, list the anticipated number of trips per year and their purpose:** Travel is not required to be a member of this organization; conferences are available but not required for membership.

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**  
The National Alliance of Concurrent Enrollment Partnerships (NACEP) is a professional organization for college and high school partnerships offering college courses in high schools. Formally established in 1999 in response to the dramatic increase in concurrent enrollment courses throughout the country, NACEP serves as a national accrediting body for concurrent enrollment programs and supports members by providing standards of excellence, opportunities to network and share best practices, and access to information about research and national trends in dual and concurrent enrollment. The Senior Year Plus Course Auditing Committee is mandated by Iowa Code 256.17 to annually audit postsecondary courses offered to high school students in accordance with Iowa Code 261E. The committee adopted the NACEP standards and is linking the audit process with the NACEP accreditation process.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.** NACEP standards have been recognized as a model for states that want to institute quality controls for concurrent enrollment programs, and NACEP's accreditation process has been acknowledged for its rigor. NACEP accreditation of the community colleges will provide assurances that the state's concurrent enrollment contains quality and rigor for its students.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** As community colleges prepare to become NACEP accredited and to retain accreditation, staff from the Department of Education will be in contact with the NACEP organization once a month at a minimum in order to provide technical assistance to the community colleges.

<b>Requested by:</b> _____ (Department Head Signature)	<b>Date:</b> 2/21/11
<b>Phone:</b> 281-3968	jedd.beyer@iowa.gov

**DOM:** Approval  Disapproval

**Signature** \_\_\_\_\_ **Date** 3/26/11

EXECUTIVE COUNCIL  
2011 MAR -3 AM 9:11



EXECUTIVE COUNCIL

STATE OF IOWA

TERRY BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

2011 MAR -3 AM 10:58

DEPARTMENT OF EDUCATION  
JASON E. GLASS, DIRECTOR

March 2, 2011

## Executive Council Members

Iowa is a member of the Council of Chief State School Officers (CCSSO) Implementing the Common Core System (ICCS).

The purpose of the membership – to help states meet their most obvious isolated and pressing needs (for item development processes, etc.) but also to provide SEAs the support to effectively integrate the common core through all of the parts of the state's education system so that the benefits the common core can bring will be fully absorbed and coordinated and lasting system wide.

To be successful and sustainable this work must reach across the departments and systems within each SEA, each ICCS member state is expected to send five to six people to each meeting and to ensure the very highest possible degree of consistent attendance among the team members. The state team should consist of the: [a] deputy, [b] assessment director, [c] curriculum director, [d] lead person for professional development, [e] special education or ELL director, and [f] a person of the the SEA's choosing such as a higher education member, an LEA assistant superintendent, a teacher, etc.

The team from Iowa consists of:

Kevin Fangman, Division Administrator, PK-12 Education  
Connie Maxson, Bureau Chief, Teaching and Learning Services  
Rita Martens, Lead Consultant, Iowa Core  
Colleen Anderson, Consultant, Assessment and ELL  
Kiersten Hensley, Consultant, Special Education

The team must attend one additional meeting which will take place in August, 2011.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Berger".

Jeffrey Berger  
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

[www.iowa.gov/educate](http://www.iowa.gov/educate)

*Championing Excellence for all Iowa Students through Leadership and Service*

Terry E. Branstad  
Governor  
Kim Reynolds  
Lt. Governor

EXECUTIVE COUNCIL



Larry L. Noble  
Commissioner

2011 MAR -3 PM 1:24

February 21, 2011

Ms. Georganna Madsen  
Executive Council  
State Capitol  
Des Moines, Iowa 50319  
LOCAL

Dear Sirs and Madams:

The Mid-America 2011 Forensic DNA Conference is probably the most inexpensive training conference attended by DNA analysts in this lab each year. Any other DNA training would be significantly higher since additional transportation costs and meals would be incurred. DNA Criminalists will use state vehicles to travel there. Room rates are only \$55.00/night, and meals are provided at no charge once the attendees get there. If workshops are attended, the cost is minimal (\$150.00/per attendee for each workshop).

For this conference there will be 2 analysts attending workshops and a total of 5 analysts attending the two day conference after the workshops. Federal mandate requires all certified DNA analysts in forensic laboratories have at least one day of external DNA training per year. This is an excellent conference for fulfilling this requirement. Also the information gained from this conference will be helpful in allowing the DNA analysts to fulfill their duties and network with other DNA analysts around the Midwest.

We are asking for your consideration in granting this request. Should you have any questions, please contact me at 515-725-1500.

Respectfully,

JOHN F. QUINN, Director  
Division of Criminal Investigation

PAUL J. BUSH, Criminalist Supervisor

PJB:glw



Fields of Opportunities

EXECUTIVE COUNCIL

STATE OF IOWA

TERRY BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

2011 MAR -3 AM 10:58

DEPARTMENT OF EDUCATION  
JASON E. GLASS, DIRECTOR

March 2, 2011

Executive Council Members

The DE is requesting permission to send Vicki Hunting to a conference where the registration fee is \$1290. In Ms. Hunting's role as Improvement Advisor in the Partnership to Improve Child Health in Iowa (PI-CHI) and in quality improvement efforts for all aspects of Child Health Specialty Clinics, including the Early ACCESS partnership for children ages 0-3, the conference offers significant information on medical homes/neighborhoods, family support, family-centered care, collaborations in the health care community, and learning about new tools and strategies to improve systems of care. As a leader in Early Hearing Detection Identification and Family to Family Iowa, Ms. Hunting will share knowledge gained with these diverse statewide audiences. This conference is the international summit of the Institute for Healthcare Improvement and is unique in that it brings in international speakers who bring worldwide experiences related to patient-centered medical home.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,

Jeffrey Berger  
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

[www.iowa.gov/educate](http://www.iowa.gov/educate)*Championing Excellence for all Iowa Students through Leadership and Service*



## STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES  
ROGER L. LANDE, DIRECTOR

**DATE:** February 28, 2011

**TO:** Director of Department of Management  
Secretary of the Executive Council

**FROM:** Wayne Gieselman, Division Administrator, Environmental Services Division

**RE:** Request for Travel Approval  
US Bureau of Reclamation: Seminar on Safety Evaluation of Existing Dams

The US Department of the Interior, Bureau of Reclamation's Seminar on Safety Evaluation of Existing Dams (SEED) will be held in Denver, CO on May 23-27, 2011. The basic seminar emphasizes the importance of dam safety and provides information and instruction in dam safety surveillance, including periodic review of pertinent records, visual examination, and monitoring of instrumentation. Hydrologic considerations, concrete repair, remedial measures for dams, and emergency action planning are also discussed. The basic objective of the SEED program is to quickly identify dams which pose an increased threat to the public, and to quickly complete the related analyses in order to expedite corrective action decisions and safeguard the public and associated resources.

The Bureau of Reclamation has constructed more than 600 dams in the 17 western states. They are the largest wholesaler of water in the country and are the second largest producer of hydroelectric power in the western US. The Bureau of Reclamation staff has extensive knowledge of dams and their inspection.

A primary component of the DNR's dam safety program to inspect major dams on a 2 to 5 year schedule. These dams are large or have been determined that loss of life is likely should they fail. A thorough inspection is critical to ensure that the state's aging dams remain safe. This training will provide crucial information to aid Iowa's dam safety staff.

Casey Welty is the new Dam Safety Engineer, hired in September 2010. Mr. Welty's attendance at this conference will benefit the dam safety program by being able to learn from the largest dam agency in the US on how a good dam safety inspection program is run and understanding what the essential components for a dam safety inspection program are.

EXECUTIVE COUNCIL  
2011 MAR -3 P11.1.50



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
*Camp Dodge Joint Maneuver Training Center*  
 7105 NW 70<sup>th</sup> Avenue  
 Johnston, Iowa 50131-1824



March 3, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
 Executive Council of Iowa  
 State Capitol  
 Des Moines, Iowa 50319

Dear Ms. Madsen:

Enclosed is an out-of-state travel request for Tina Carter-Shields, Jean Clearwater, Chris Sickel and Roger Berry, Firefighters from the Des Moines Airbase to attend a Chief Fire Officer course to be held March 13 - 18, 2011 in Boise, ID.

The registration fee is \$0.00. Funding for this trip is 100% Federal. All four of these individuals need to attend this course for their job as lead workers as firefighters. This course was to take place in April and was moved to March at the last minute so the airfare will be higher.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

Respectfully,

*for Steven K. Orr*  
 Timothy E Orr  
 MG, Iowa National Guard  
 The Adjutant General

Encl

**MG Timothy Orr**  
**The Adjutant General**



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
*Camp Dodge Joint Maneuver Training Center*  
 7105 NW 70<sup>th</sup> Avenue  
 Johnston, Iowa 50131-1824



March 3, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
 Executive Council of Iowa  
 State Capitol  
 Des Moines, Iowa 50319

Dear Ms. Madsen:

Enclosed is an out-of-state travel request for Dan Jave ITS 5, Rick Trim Program Planner, David Rogers Program Planner, Earl Harper Energy & Water Resources manager, Jacqueline Peters Budget Analyst, Beckie Barker Budget Analyst, Amber Medici Program Planner RP Specialist and Luke Slings IGIS Manager from Camp Dodge to attend CFMO University to be held April 3 - 16, 2011 in Dallas, TX.

The registration fee is \$35.00. Funding for this trip is 100% Federal. All of these individuals need to attend this annual course to keep up on the changing rules and regulations of the federal government. We normally have around fifteen employees attending, but this year we are cutting it back to the key people who need to attend or are presenting on behalf of the Iowa National Guard.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

Respectfully,

*Steven K. Lorenz*  
 Timothy E Orr  
 MG, Iowa National Guard  
 The Adjutant General

Encl

**MG Timothy Orr**  
**The Adjutant General**

EXECUTIVE COUNCIL

2011 MAR -3 AM 11:49

THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



Iowa Department of Justice

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319  
Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

March 3, 2011

GeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Expert Witnesses

Dear GeorgAnna:

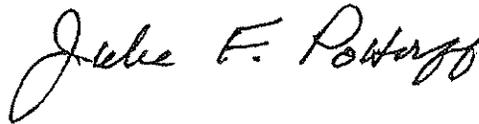
In March, 2010, the Executive Council authorized expenditure of \$200,000 pursuant to Iowa Code section 7D.10 to pay fees and expenses for expert witnesses to assist in the criminal and civil cases resulting from the payment of tax credits through the Iowa Film Office. So far, the Council has approved five experts: Lawrence Mortorff who charges \$300 per hour; Tony Wilson who charges \$200 per hour; Rob Labrecque who charges \$150 per hour; Michael Henley who charges \$150 per hour; and Craig Ladwig who charges \$75 per hour. All expert witnesses are to be paid from the same pool of \$200,000.

Now the prosecutor, Deputy Attorney General Thomas H. Miller, would like to add another expert witness: Rick Pack. Mr. Pack has 35 years of experience in broadcast media. He is the founder of Action Media, an independent advertising sales company with three national offices and annual sales revenue of \$35,000,000. Mr. Pack is an expert in the sale of sponsorships in broadcast media and currently is the president and CEO of the National Sponsorship Group. Mr. Pack will testify concerning the values assigned to sponsorships in films funded with film tax credits and charges \$250 per hour. Like the other experts, Mr. Pack will be paid from the same pool of \$200,000 so his charges will not raise the total amount authorized by the Council.

GeorgAnna Madsen  
Executive Secretary  
Page 2

Accordingly, our office requests the Executive Council authorize payment of expert witness fees of \$250 per hour and reasonable expenses for Mr. Pack from \$200,000 previously authorized pursuant to Iowa code section 7D.10.

Sincerely,



JULIE F. POTTORFF

Deputy Attorney General

TAB # 10

EXECUTIVE COUNCIL

THOMAS J. MILLER  
ATTORNEY GENERAL

2011 MAR -3 AM 10:07

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL

## Iowa Department of Justice

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319  
Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

March 2, 2011

GeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Special Counsel

Dear GeorgAnna:

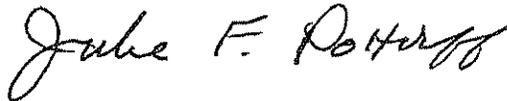
Our office requests Executive Council approval pursuant to Iowa Code section 13.7 to retain special counsel to assist in the negotiation of an oil and gas lease for property owned by the State of Iowa in Wyoming. The State of Iowa was the beneficiary of the estate of G.G. Herrick a number of years ago. The Herrick estate included 80 acres of land in Wyoming. Recently, the State was contacted by Chesapeake Exploration, a company interested in leasing the oil and gas rights to this property. Our office has handled some aspects of this transaction, but believes it would be beneficial to have counsel in Wyoming who is familiar with the market for oil and gas leases in that state to assess the property and negotiate the most favorable terms possible.

Assistant Attorney General Dave Doff, an attorney in our Environmental Law Division, has contacted Lindsay Wozniak, Hirst Applegate, 1720 Carey Avenue, Suite 200, Cheyenne, Wyoming, 82003. Ms Wozniak is an attorney with experience in handling oil and gas leases and has agreed to handle negotiations on the lease at the rate of \$200 per hour plus expenses with a cap of \$1,000. The attorney fees and expenses will be paid by the Department of Cultural Affairs from the Herrick Fund and not from the General Fund.

GeorgAnna Madsen  
Executive Secretary  
Page 2

Accordingly, our office recommends the Executive Council approve retention of Ms. Wozniak as special counsel to negotiate the oil and gas lease in Wyoming with attorney fees and expenses to be paid by the Department of Cultural Affairs from the Herrick Fund.

Sincerely,



JULIE F. POTTORFF  
Deputy Attorney General

EXECUTIVE COUNCIL

2011 MAR -3 AM 10:07

THOMAS J. MILLER  
ATTORNEY GENERALJULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL

## Iowa Department of Justice

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319  
Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

March 2, 2011

GeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Special Counsel

Dear GeorgAnna:

Our office requests Executive Council approval pursuant to Iowa Code section 13.7 to retain special counsel to provide legal advice to the State Treasurer on tax issues related to the 2009 and 2010 series of I-Jobs bonds. Specialized legal advice is needed to address issues including federal tax law compliance, use of the bond proceeds, investment of the bond proceeds and construction of various provisions of the bond documents. Our office lacks the expertise necessary to provide this legal advice.

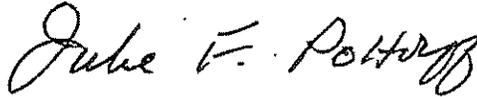
The Treasurer has contacted Dorsey & Whitney, Suite 3900, 801 Grand Avenue, Des Moines, Iowa, 50309. Dorsey & Whitney served as bond counsel on the I-Jobs bonds and so is familiar with the I-Jobs bonds. The firm has agreed to perform this work primarily through a team of two lawyers: Darla Giese and David Claypool. It may be necessary to utilize other lawyers in the firm to address some specialized issues that may arise. Dorsey & Whitney has agreed to bill at 80% of the firm's standard hourly rates which would range from \$240 per hour to \$440 per hour depending on the lawyer performing the services.

Accordingly, our office recommends that the Executive Council approve retention of Dorsey & Whitney as special counsel. Payment of attorney fees and costs will come

GeorgAnna Madsen  
Executive Secretary  
Page 2

from the Revenue Bonds Debt Service Fund and not from the General Fund.

Sincerely,

A handwritten signature in black ink, reading "Julie F. Pottorff". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

JULIE F. POTTORFF  
Deputy Attorney General

EXECUTIVE COUNCIL

2011 MAR -3 AM 11:48

THOMAS J. MILLER  
ATTORNEY GENERALJULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL

## Iowa Department of Justice

March 3, 2011

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.govGeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Special Counsel in Immigration Matters

Dear GeorgAnna:

Beginning in 2008 the Executive Council approved retaining Davis, Brown, Koehn, Shors & Roberts, P.C., to represent state agencies on immigration issues related to the HB-1 visa status of prospective employees. By subsequent contract amendment the services have expanded to include assisting state agencies and prospective employees in the application process to obtain green cards for permanent resident status for those employees who hold HB-1 visas. Now the Department of Economic Development (the Department) would like to utilize the Davis firm to expand an economic development program known as the EB5 program. Our office lacks the expertise to handle immigration matters in general and an expansion of the EB5 program in particular.

Some background on the EB5 program may be helpful. The U.S. Immigration and Citizenship Services (USCIS) allows foreign nationals to enter and remain in the United States for a specified period of time or permanently. USCIS allots up to 140,000 employment-based (EB) visas annually to immigrants who qualify. These visas provide permanent status in the United States for these workers.

In 1990 the Immigration Act created the immigrant investor program as a subset within the employment-based category (EB5). Up to 10,000 visas may be issued to foreign investors who make an investment of \$1 million or more (\$500,000 in high unemployment or certain rural areas) in a new commercial enterprise in the United States resulting in the creation of 10 jobs for United States citizens or permanent residents of the United States. Immigrant investors are admitted for two years in conditional permanent resident status. During this time they must invest the required capital and create the required employment positions. Section 216A of the Act provides that at the end of the

GeorgAnna Madsen  
Executive Secretary  
Page 2

two-year period, the conditions may be removed if the investment was sustained throughout the period of the investor's residence in the United States.

The Department initially implemented the EB5 program by focusing on dairy farming. Termed the ISU Iowa New Farm Family Project, this program allows immigrants with conditional permanent U.S. residency to own farmland. Farmland can be purchased only in approved host communities within the regional center. Seventy-seven rural and small urban counties in Iowa have been designated as an EB5 Immigrant Investor Pilot Program regional center.

Now the Department would like to expand the scope of the EB5 program to include manufacturing, information technology and bioscience. The Department requires specialized legal services to expand the EB5 program. The Department has contacted Lori Chesser at the Davis firm who is willing to undertake this work. The Davis firm proposes a fee schedule for Ms. Chesser, a senior shareholder, and other members of the firm at the following rates: Lori Chesser - \$290 per hour; Denise Clayton - \$240 per hour; Amy Landwehr - \$240 per hour; Nicholas Mordini - \$200 per hour; and a paralegal - \$110 per hour. In addition, because the EB5 program requirements are highly technical, the Davis firm may wish to utilize Stephen Yale-Loehr, Miller Mayer, LLP, 202 East State Street #700, Ithica, New York, 14850-5578, who is an authority on immigration law and is familiar with the highly technical aspects of the EB5 program. Mr. Yale-Loehr bills at the rate of \$525 per hour. All attorney fees and expenses will be paid from the funds of the Department and not from the General Fund.

Accordingly, our office recommends the Executive Council approve retaining Davis, Brown, Koehn, Shors & Roberts, P.C., with services from Stephen Yale-Loehr, as necessary, to assist the Department in expanding the EB5 program to include manufacturing, information technology and bioscience.

Sincerely,



JULIE F. POTTORFF  
Deputy Attorney General

EXECUTIVE COUNCIL.  
2011 MAR -2 AM 9:43

**Executive Council of Iowa**  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: **Iowa Department of Agriculture & Land Stewardship**  
NAME OF ORGANIZATION: **The Central Plant Board**

NEW MEMBERSHIP  RENEWAL  MEMBERSHIP PERIOD: **01-01-2011/12-31-2011**  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ **\$1100.00**

Funding Source: State General Fund  Other State Funds

Federal Funds  Other Funds

If Renewal, previous year amount. \$ **\$1000.00**

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?  Yes  No

If yes, please list: \_\_\_\_\_

Please describe why your department should have an additional membership WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?  YES  No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

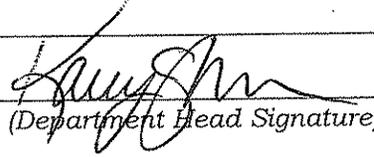
DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

**The Plant Board interacts with the USDA to set quarantines involving plants.**

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

**As a member of Central Plant Board and the National Plant Board, IDALS works collaboratively With USDA-PPQ (Plant Protection and Quarantine) to safeguard Iowa's environment and crops from exotic pests, solve foreign trade issues associated with exporting Iowa-grown commodities around the world, and streamline interstate trade of those same commodities.**

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: **Contacts occur on a weekly basis. Contacts with other state entomologists.**

Requested by:  (Department Head Signature)	Date: <u>2-25-2011</u>
Phone: <u>515-281-5681</u>	E-mail: _____

DOM: Approval  Disapproval

Signature \_\_\_\_\_ Date \_\_\_\_\_

Deferred 2/11/11  
Full

TAB # 14

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Iowa Department of Public Health

**NAME OF ORGANIZATION:** National Alliance of State and Territorial AIDS Directors (NASTAD)

**NEW MEMBERSHIP** \_\_\_ **RENEWAL** **X** **MEMBERSHIP PERIOD:** 1/11/11 - 12/31/11  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 4,300

**Funding Source:** State General Fund  Other State Funds

**Federal Funds** X Org #1568 (\$2,900), Org #1580 (\$1,000), Org #0804 (\$4,00) **Other Funds**   
**If Renewal, previous year amount.** \$ 4,100 (2009) 2010 denied

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?**  Yes **X** No by DOM

**If yes, please list:** \_\_\_\_\_  
**Please describe why your department should have an additional membership** \_\_\_\_\_

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?**  Yes **X** No  
**If yes, list the anticipated number of trips per year and their purpose:** \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.**

NASTAD provides access to specially negotiated rates on AIDS Drug Assistance Program medications through the ADAP Crisis Task Force, saving the bureau thousands of dollars annually. It also provides important information and technical assistance on national HIV policy and legislation to program staff and to the bureau chief, who serves as the state's AIDS Director. NASTAD provides access to working meetings with decision makers at CDC and HRSA, provides the bureau with access to and funding for peer technical assistance, sends email alerts on legislative and administrative developments that require quick responses from state-level staff, and provides numerous opportunities to network with peers nationally on important HIV/hepatitis issues.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.** Most importantly, NASTAD provides access to reduced prices on anti-retroviral medications through membership in the ADAP Crisis Task Force, allowing the program to serve more HIV-positive Iowans, impacting our current ADAP waiting list. However, NASTAD also mediates between the states and the Department of Health and Human Services granting agencies (CDC and HRSA) on grant-related issues like reporting requirements, travel requirements, and federal grant guidance. NASTAD also provides guidance to HIV and Hepatitis program staff on federal programs, policy issues, and proposed changes that can affect the delivery of HIV/AIDS surveillance, HIV prevention, HIV care, and hepatitis services to the citizens of Iowa.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Emails and technical assistance calls occur weekly. Ongoing technical assistance and conference calls/briefings occur on emerging HIV/AIDS surveillance, HIV prevention, HIV care, and hepatitis issues.

**Requested by:** [Signature] **Date:** 2-7-11  
(Department Head Signature)

**Phone:** \_\_\_\_\_  
**DOM:** Approval **X** Disapproval   
**Signature:** [Signature] **Date:** 3/11/11

EXECUTIVE COUNCIL  
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TAB # 15

IOWA DEPT. OF  
MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Transportation

NAME OF ORGANIZATION: Intelligent Transportation Systems (ITS) - Heartland

NEW MEMBERSHIP: \_\_\_\_\_ RENEWAL: X MEMBERSHIP PERIOD: 01/01/11 - 12/31/11  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT: \$ 3,000.00

Funding Source: State General Fund  Other State Funds  \$ 3,000.00 - Primary Road Fund

Federal Funds  Other Funds \$ \_\_\_\_\_

If Renewal, previous year amount: \$ 3,000.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?  Yes  No

If Yes, please list:

Please describe why your department should have an additional membership:

N/A

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?  Yes  No

If Yes, list the anticipated number of trips per year and their purpose:

This membership also includes free registration to the ITS Heartland Annual Meeting, which is held in March.

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

Providing traveler information to the public, emergency responders, media outlets and DOT staff is the primary focus of the DOT's Intelligent Transportation Systems (ITS) program. By being a member of ITS-Heartland, the department participates in the five state region chapter of Intelligent Transportation Society of America (ITS-America). ITS-Heartland's mission is to foster and coordinate technical information sharing between the partners and supports an annual conference where ITS professionals gather to exchange ideas, share experiences and discuss future technology and policy changes.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:**

Membership to ITS-Heartland will benefit taxpayers of Iowa by being the catalyst for partnerships and joint ventures formed to leverage time, resources, dollars and expertise from one agency to another. For example, while attending an ITS-Heartland conference, a partnership with Nebraska Department of Roads for the joint use of an overhead sign support structure to hold a DOT dynamic message sign was formed. This partnership saved Iowa taxpayers approximately \$100,000 in that one instance alone.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:**

Quarterly newsletters are e-mailed to DOT staff providing information on ITS projects and

advances within the five states. If a DOT person is on the Board of Directors, monthly conference calls are required as well as two face-to-face meetings per year. Attendance to the annual meeting is optional.

Ad hoc phone calls with peers throughout the year to discuss transportation related issues among other state's DOTs is a real benefit that begins with the relationships formed because of being a member of ITS-Heartland.

Requested by: John Adam (Department Head Signature) Date: February 14, 2011  
Phone: 515/239-1124 E-mail: john.adam@dot.iowa.gov

DOM: Approval  Disapproval

Signature [Signature] Date 3/23/11