

EXECUTIVE COUNCIL OF IOWA

AGENDA

AUGUST 22, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held August 8, 2011
3. Personal Appearance –
 - A. Colleen Murphy, Department of Economic Development, Tourism, will be present to request a new membership in Iowa Group Travel Association (IGTA) for one year in the amount of \$225.00.
TAB # 1
4. Approval of Out-of-State Travel
Federal Funds – Travel Requests – Page 1
5. Out of State Travel Waivers
6. Travel Request Changes – Page 2
7. Outside Counsel – Page 2
TAB # 2
8. Emergency Allocations – Pages 2 - 3
9. Payment of Cost Items – Pages 3 - 4
10. Renewal Memberships – Pages 4 – 6
TAB #s 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13

FEDERAL FUNDS

1	Maiers, David	Education	Salt Lake City, UT	Conference:
	Contract Consultant		from Cedar Rapids	SIF Agent Development Boot Camp
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/25/2011
<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i> 5/28/2011
28203377		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$491.80	<i>Federal</i> 100%
		<i>Total</i>	\$540.80	<i>Other</i>
				<i>Conference Start</i> 5/26/2011
				<i>Conference End</i> 5/28/2011

AFTER THE FACT

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1 Contact E-mail: Roxanne.neary@dia.iowa.gov

Name of Person Attending: Roxanne Neary Working Title: Investigator 3

Department: Department of Inspections and Appeals Division/Bureau/Section: Investigations

Will this trip require an overnight stay outside of Iowa? No: Yes: (If No, you do not need this waiver)

City (Cities) Traveling To: Wilmington, DE Dates of Travel: June 5, 2011-June 9, 2011
(If after June 30, 2011 - you DO NOT need this waiver.)

Funding Source: Appropriated State: % Federal: Other: 100% If Other, Specify: National Association of Medicaid Fraud Control Units
(If the coding for the travel claim is appropriation 0000 - you DO NOT need this waiver.)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,224.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: Yes:

If Yes, Have You Received Approval? No: Yes: If Yes, Date: _____

Reason for Travel Waiver (Select one)

- Fulfills statutorily required duties. (Cite the specific statute.) 42 CFR 1007
- Has potential to bring cost savings or enhanced revenues to the state. (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel.) _____
- Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below. (If nonrefundable ticket is the justification, date of purchase is required.) _____

Department Director Signature:  Date: _____

Department Director Printed Name: _____

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Wednesday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

5. Out of State Travel Waivers

6. Travel Request Changes

- A. Mangra-Dutcher, Soneeta
Education
Traveling To: San Diego, CA
Conference: CASAS Summer Institute
Reason: Airfare, luggage fees, and cab fares were not included on the original request. Lodging was also higher than anticipated.
Old Cost: \$1,275.00
New Cost: \$1,893.79

7. Outside Counsel

- A. The Department of Justice, Attorney General's Office requests appointment of outside counsel pursuant to Iowa Code section 13.3(1) in Denny Richards v. Iowa State University, the State of Iowa and the Second Injury Fund, a workers' compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.
Attorney: Ryan Clark
505 5th Avenue, Suite 729
Des Moines, IA 50309-2390
Rate: \$80.00 per hour

TAB # 2

8. Emergency Allocations

- A. Department of Corrections, Mt. Pleasant Correctional Facility is requesting an emergency allocation and payment in the amount of \$32,735.00. On October 27, 2010 a storm damaged the roof of the kitchen at the Mt. Pleasant Correctional Facility. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement in the amount requested.

- B. Department of Corrections, Newton Correctional Facility is requesting an emergency allocation and payment in the amount of \$18,820.16. In March and April 2011, the hot water loop system failed as a result of soil sinking at the Newton Correctional Facility. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement in the amount requested.

- C. Iowa Communications Network is requesting an emergency allocation in the amount of \$21,826.82. On May 30, 2011 fiber optic cable was damaged due to flooding at Clanton Creek, south of Bevington in Warren County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- D. Department of Public Safety, Iowa State Patrol is requesting an emergency allocation and payment in the amount of \$2,936.92. On or around June 15, 2011 there was a lightning strike at the Iowa State Patrol Communications Center in Cedar Falls. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement in the amount requested.

9. Payment of Cost Items

- A. Dow, Lohnes PLLC.....\$505.50
1200 New Hampshire Ave NW Suite 800
Washington, DC 20036
Iowa Public Television

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of Iowa Public Television.

- B. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$4,692.25
2100 Westown Parkway, Suite 210
West Des Moines, IA 50265-1539
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

- C. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$466.94
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of prospective state employees

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and recommends payment. Payment will be made from the funds of the Department of Administrative Services, Information Technology Enterprise.

- D. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$1,421.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of prospective state employees

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Department of Economic Development.

- E. McDowell, Rice, Smith & Buchanan.....\$19,324.79
605 West 47th Street, Suite 350
Kansas City, MO 64112
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- F. Shuttleworth and Ingersoll, P.L.C..... \$1,267.85
115 3rd Street South East
Suite 500
Cedar Rapids, IA 52401
Mills v. Iowa Board of Regents et al., an employment termination case

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made both from the General Fund (\$80.00 per hour) and by the Board of Regents (\$95.00 per hour plus expenses).

10. Renewal Memberships

- A. College Student Aid in Iowa Association of Student Financial Aid Administrators (IASFAA) in the amount of \$375.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$375.00.) Other agencies: No: Funding Source: Other Funds: Guaranteed Student Loan Program
- B. College Student Aid in National Association of Student Financial Aid Administrators (NASFAA) in the amount of \$3,100.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$3,100.00.) Other agencies: No: Funding Source: Other Funds: Guaranteed Student Loan Program

TAB # 3

- C. College Student Aid in National Council of Higher Education Loan Programs (NCHELP) in the amount of \$12,300.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$12,300.00.) Other agencies: No: Funding Source: Other Funds: Guaranteed Student Loan Programs

TAB # 4

- D. Health in National Association of Boards of Pharmacy / American Association of Colleges of Pharmacy District Five in the amount of \$50.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$50.00.) Other agencies: No: Funding Source: Other Funds: Retained License/ Registration Fees

- E. Health in National Interstate Council of State Boards of Cosmetology, Inc in the amount of \$200.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$200.00.) Other agencies: No: Funding Source: Other State Funds: Retained Fees

- F. Iowa Public Television in National Educational Telecommunications Association (NETA) in the amount of \$14,314.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$13,929.00.) Other agencies: No: Funding Source: Other Funds: CPB Funds

TAB # 5

- G. Iowa Public Television in Organization of State Broadcasting Executives (OSBE) in the amount of \$3,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$3,000.00.) Other agencies: No: Funding Source: Other Funds: CPB Funds

TAB # 6

- H. Iowa Public Television in Public Broadcasting Management Association (PBMA) in the amount of \$925.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$825.00.) Other agencies: No: Funding Source: Other Funds: CPB Funds

TAB # 7

- I. Iowa Workforce Development in American Society of Mechanical Engineers in the amount of \$140.00 for September 30, 2011 - September 30, 2012. (Previous amount was \$55.00.) Other agencies: No: Funding Source: Other Funds: Boiler Revolving Fund

- J. Iowa Workforce Development in National Association of State Workforce Agencies in the amount of \$21,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$24,000.00.) Other agencies: No: Funding Source: Other Funds: Indirect - DRAT

TAB # 8

K. Revenue in National Fuel Registry Program (Federal Tax Administrators) in the amount of \$4,000.00 for August 1, 2011 - August 2, 2012. (Previous amount was \$4,000.00.) Other agencies: No: Funding Source: Other State Funds: Motor Vehicle Fuel Tax Approp.

TAB # 9

L. Transportation in American Association of Motor Vehicle Administrators (AAMVA) in the amount of \$18,608.00 for October 1, 2011 - September 30, 2012. (Previous amount was \$18,608.00.) Other agencies: No: Funding Source: Other State Funds: RUTF

TAB # 10

M. Transportation in APCO International in the amount of \$69.00 for January 1, 2011 - December 31, 2011. (Previous amount was \$69.00.) Other agencies: Yes: Public Safety, DNR Funding Source: Other State Funds: Operating Budget

N. Transportation in Community Transportation Association of America (CTAA) in the amount of \$225.00 for August 1, 2011 - July 31, 2012. (Previous amount was \$225.00.) Other agencies: No: Funding Source: Other State Funds

O. Transportation in Eastern Iowa Tourism Association (EITA) in the amount of \$135.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$135.00.) Other agencies: No: Funding Source: Other State Funds: RUTF

P. Transportation in Iowa Aviation Promotion Group (IAPG) in the amount of \$1,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Other State Funds

TAB # 11

Q. Transportation in IPMA: In-Plant Printing and Mailing Association in the amount of \$300.00 for April 1, 2011 - March 31, 2012. (Previous amount was \$300.00.) Other agencies: No: Funding Source: Other State Funds
This renewal membership request was approved on May 31, 2011 for the wrong time period. The corrected membership period is July 1, 2011 - June 30, 2012.

R. Treasurer of State in National Association of State Treasurers in the amount of \$9,600.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$8,800.00.) Other agencies: No: Funding Source: State General Fund

TAB # 12

S. Vocational Rehabilitation in Council of State Administrators of Vocational Rehabilitation in the amount of \$12,537.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$12,537.00.) Other agencies: Yes: Iowa Department for the Blind Funding Source: Other Funds: 78-22% Federal-State Match

TAB # 13

Executive Council of Iowa

Capitol Building

Des Moines, Iowa 50319

Phone: 515 281-5368 / FAX: 515 281-7562

To DOM 8/2/11 11/20/2011

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic Development

NAME OF ORGANIZATION: Iowa Group Travel Association (IGTA)

NEW MEMBERSHIP X RENEWAL [] MEMBERSHIP PERIOD: 7-1-2011 to 6-30-2012 (begin and end dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 225.00

Funding Source: State General Fund [] Other State Funds X Iowa Wine and Beer Promotion Board

Federal Funds [] Other Funds []

IF RENEWAL, previous year's amount \$

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? [] Yes X No If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? [] Yes X No If yes, list the anticipated number of trips per year and their purpose:

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

This organization markets to group tour planners and the Iowa Wine and Beer Promotion Board would like to promote Iowa Wineries and Breweries to these planners.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

By marketing to the group tour planners that IGTA connects with, it will bring new business to Iowa wineries and breweries.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

The Iowa Wine and Beer Promotion Board will get access to leads from this organization, through e-mail, on a regular basis. The Promotion Board will also have access to promotional opportunities only available to members of IGTA.

IDED Division Head: [Signature]

Date: 7/20/11

IDED Director or Deputy: [Signature]

Date: 7/20/11

Phone: 515-725-3021

E-Mail: director@iowa.gov

DOM USE ONLY:

Approve X Disapprove []

DOM Signature [Signature]

Date 8/4/11

TAB # 2

EXECUTIVE COUNCIL

2011 AUG -9 AM 9:



THOMAS J. MILLER
ATTORNEY GENERAL

JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319
Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

Iowa Department of Justice

August 4, 2011

GeorgAnna Madsen
Executive Secretary
Executive Council
State Capitol
L-O-C-A-L

Re: Retention of Outside Counsel

Dear GeorgAnna:

Our office requests appointment of outside counsel pursuant to Iowa Code section 13.3(1) in *Denny Richards v. Iowa State University, the State of Iowa and the Second Injury Fund*, a workers' compensation case filed by a state employee. Because the resolution of this claim may turn on whether the State of Iowa or the Second Injury Fund must pay workers' compensation benefits, our office cannot represent both defendants.

In order to avoid a conflict of interest, the Special Litigation Division has contacted Ryan Clark of the Patterson Law Firm, L.L.P., 505 5th Avenue, Suite 729, Des Moines, Iowa, 50309-2390, to represent the Second Injury Fund. Mr. Clark has agreed to represent the Second Injury Fund at the rate of \$80.00 per. Our office will represent the State of Iowa.

Accordingly, we request Executive Council approval to retain Mr. Clark to represent the Second Injury Fund in this case.

Sincerely,

Handwritten signature of Julie F. Pottorff in black ink.

JULIE F. POTTORFF
Deputy Attorney General

cc: Julie Burger

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 3

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa College Student Aid Commission

NAME OF ORGANIZATION: National Association of Student Financial Aid Administrators (NASFAA)

NEW MEMBERSHIP ___ **RENEWAL** X **MEMBERSHIP PERIOD:** 07/01/11 - 06/30/12 ___

(Beginning and ending dates)

Funding Source: Other Funds Guaranteed Student Programs

MEMBERSHIP FEE OR DUES AMOUNT \$ 3,100.00

If Renewal, previous year amount. \$ 3,100.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? Yes No

If yes, list the anticipated number of trips per year and their purpose: Travel is optional.
One annual conference.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

NASFAA serves as a national forum for development, funding, and administration of student financial aid. NASFAA promotes and encourages programs which remove financial barriers to student enrollment and retention. This supports the College Student Aid Commission's mission of making postsecondary education accessible and affordable.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Membership advances the goal of lifelong learning for all Iowans by helping staff maintain their level of knowledge about new ideas for assisting Iowans' access to and choice among higher education opportunities.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Daily electronic contact with similar state agencies

EXECUTIVE COUNCIL OF IOWA 01/11/11 11:25:56	Requested by: <u>Karen Misjak</u> Date: _____
	(Department Head Signature) Phone: (515) 725-3410 E-mail: <u>Karen.misjak@iowa.gov</u>

DOM: Approval Disapproval
Signature [Signature] Date 8/11/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 4

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa College Student Aid Commission

NAME OF ORGANIZATION: National Council of Higher Education Loan Programs (NCHELP)

NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: 07/01/11 - 06/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 12,300.00

Funding Source: State General Fund Other State Funds

Federal Funds Other Funds X Guaranteed Student Loan Programs

If Renewal, previous year amount. \$ 12,300.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No X

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No X

If yes, list the anticipated number of trips per year and their purpose: There are 3-4 CEO meetings per year which the Executive Director attends; 1 CFO meeting which the Director of Finance attends; and 1 Debt Management Conference which Director, Guaranteed Student Loan Program attends. Other meetings include Spring convention, Fall Training, and Legislative Workshop.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

NCHELP represents a nationwide network of guaranty agencies (including College Student Aid Commission), secondary markets, lenders, loan servicers, collection vendors, schools, and other organizations involved in the administration of the Federal Family Education Loan Program (FFELP). NCHELP represents members on public policy and regulatory issues before the federal Executive and Legislative branches of government.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Membership advances the goal of access to quality education and lifelong learning for all Iowans by helping staff maintain their level of knowledge about new ideas for assisting Iowans' access to and choice among higher education opportunities.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

: Daily, through faxes, e-mail, and publications.

Requested by: [Signature] Date: 6/28/11
(Department Head Signature)
Phone: (515) 725-3410

DOM: Approval X Disapproval

Signature [Signature] Date 8/1/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 5

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Public Television

NAME OF ORGANIZATION: National Educational Telecommunications Assoc. (NETA)

NEW MEMBERSHIP RENEWAL MEMBERSHIP PERIOD: 7-1-11 - 6-30-12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 14,314

Funding Source: State General Fund Other State Funds

Federal Funds Other Funds CPB Funds

If Renewal, previous year amount. \$ 13,929

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No
If yes, list the anticipated number of trips per year and their purpose: Not required, but staff will attend some NETA conferences and workshops.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

Gives access to a broad range of services dealing with educational telecommunications and public TV programming.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Cost savings of several thousand dollars from what IPTV would pay as a nonmember for access to NETA's public television program library and for national distribution of many IPTV programs and series; reduced rates to NETA's considerable array of professional development opportunities at NETA educational conferences.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Weekly written and oral information exchange.

Requested by: Daniel K. Miller Date: 7/20/11
(Department Head Signature)
Daniel K. Miller, Executive Director & General Manager
Phone: 2-3123

DOM: Approval Disapproval

Signature [Signature] Date 8/1/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 6

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Public Television
NAME OF ORGANIZATION: (OSBE) Organization of State Broadcastin Executives
NEW MEMBERSHIP RENEWAL MEMBERSHIP PERIOD: 7-1-11 - 6-30-12
(Beginning and ending dates)
MEMBERSHIP FEE OR DUES AMOUNT \$ 3,000

Funding Source: State General Fund Other State Funds
Federal Funds Other Funds CPB Funds
If Renewal, previous year amount. \$ 3,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No
If yes, please list: _____
Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No
If yes, list the anticipated number of trips per year and their purpose: _____
Not required, but general manager ocasionaly attends meetings.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.
Allows participation in review and formulation of guidelines on legal or
regulatory matters affecting state networks.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.
Receipt of information and survey data on many areas relating to public broadcasting
exploration of potential multi-stte projects, and sharing "best practices"
information among general managers of state networks.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:
Weekly - e-mails, surveys, responses to questions.

Requested by: Daniel K Miller Date: 7/25/11
(Department Head Signature)
Daniel K. Miller, Executive Director and General Manager
Phone: 2-3123

DOM: Approval Disapproval
Signature [Signature] Date 8/1/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 7

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Public Television

NAME OF ORGANIZATION: Public Broadcasting Management Association (PBMA)

NEW MEMBERSHIP RENEWAL XX MEMBERSHIP PERIOD: 7-1-11 - 6-30-12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 925

Funding Source: State General Fund Other State Funds

Federal Funds Other Funds CPB Funds

If Renewal, previous year amount. \$ 825

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No

If yes, list the anticipated number of trips per year and their purpose: No requirement, but we do have staff attend some PBMA conferences and workshops

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

Continued membership in this association allows Iowa Public Television to participate in industry surveys and to receive a weekly e-mail newsletter containing important accounting, IRS, employee benefit, and public broadcasting updates. In addition, member affiliates have access to regional meetings concerning the Corporation for Public Broadcasting's financial reporting requirements.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

1) Registration costs are lower for members. 2) PBMA is the sponsor of a Best Practices Reporting System for public television stations. The analysis identifies important industry trends and allows public television stations to develop a more strategic understanding of the industry's business and fund-raising practices.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Weekly e-mail newsletters from PBMA; twice a year through conferences and workshops we attend; periodically through audio seminars that deliver up-to-the-minute information and live interaction in a variety of topics.

Requested by: Daniel K. Miller Date: 7/27/11
(Department Head Signature)
Daniel K. Miller, Executive Director & General Manager
Phone: 2-3123

DOM: Approval X Disapproval

Signature: [Signature] Date: 8/1/11

Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

SC
4/1/11

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Workforce Development

NAME OF ORGANIZATION: National Association of State Workforce Agencies

NEW MEMBERSHIP RENEWAL MEMBERSHIP PERIOD: 7-1-11 - 6-30-12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 24,000 (less 3,000 credit)

Funding Source: State General Fund Other State Funds
Federal Funds Other Funds Indirect - DRAT

If Renewal, previous year amount: \$ 24,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY for OUT-OF-STATE TRAVEL? Yes No

If yes, list the anticipated number of trips per year and their purpose: While travel is not "required," there are several committee opportunities that IWD participates in, including Employment & Training, Unemployment Insurance, and IT. This would involve a senior staff member attending/participating.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

This is a national association of state workforce agencies which gives us power and networking opportunities on a national level. This association is also our link legislatively in Washington D.C.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

IWD can keep abreast of national state workforce agency issues and have the ability to network with other state workforce agencies about programs, grants, funding, communications, and information technology, among other things.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: _____

Requested by: Teresa Walbert Date: 7-29-11
(Department Head Signature)

Phone: 281-5365 E-mail: _____

DOM: Approval Disapproval

Signature: [Signature] Date: 8/1/11

EXECUTIVE COUNCIL
2011 AUG 15 PM 12:57

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB #9

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Revenue

NAME OF ORGANIZATION: National Fuel Registry Program (Federal Tax Administrators)

NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: 08/01/11-08/02/12 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 4,000.00

Funding Source: State General Fund Other State Funds X Motor Vehicle Fuel Tax

Appropriation Federal Funds Other Funds

If Renewal, previous year amount. \$ 4,000.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes X No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes X No

If yes, list the anticipated number of trips per year and their purpose:

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The National Fuel Registry Program allows states to receive information regarding loads of fuel that are originally designated to go to one state, but the fuel is diverted to another state. We use this information to match fuel reports to ensure that they are reported in Iowa. We also bill for any tax due if the fuel loads are not reported. This is a compliance program that generated \$4,500 in motor fuel tax funds in FY11.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

The National Fuel Diversion Registry system provides information on loads of motor fuel that are delivered to a state other than that shown on the original bill of lading. This helps ensure that all fuel is properly accounted for and taxed in the final destination state.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: The Department receives daily electronic submissions on diverted loads of fuel.

Requested by: [Signature] Date: 07/28/11 (Department Head Signature) Phone: 281-3204

DOM: Approval Disapproval Signature [Signature] Date 8/11/11

EXECUTIVE COUNCIL 2011 AUG 11 PM 1:55

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Transportation

NAME OF ORGANIZATION: American Association of Motor Vehicle Administrators (AAMVA)

NEW MEMBERSHIP: _____ RENEWAL: X MEMBERSHIP PERIOD: 10/01/11 - 09/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT: \$ 18,608

Funding Source: State General Fund Other State Funds \$ 18,608 - RUTF

Federal Funds Other Funds \$ _____

If Renewal, previous year amount: \$ 18,608

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If Yes, please list:

Please describe why your department should have an additional membership:

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No

If Yes, list the anticipated number of trips per year and their purpose:

See Attachment A.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

See Attachment A.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:

See Attachment A.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

See Attachment A.

Requested by: Mark Lowe Date: August 8, 2011
(Department Head Signature)
Phone: 515-237-3121 E-mail: mark.lowe@dot.iowa.gov

DOM: Approval Disapproval

Signature: [Signature] Date: 8/10/11

EXECUTIVE COUNCIL
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2011/8

Attachment A

If yes, list the anticipated number of trips per year and their purpose:

- AAMVA Regional Information Forums – Annual meetings allow staff to spend time with peers from other jurisdictions developing networks for multi-jurisdictional cooperative efforts to enhance service, discuss common business problems, and are very beneficial, particularly from the information exchange and cooperative activities with other states.
- Meetings for jurisdictions to discuss common business problems and develop networks for multi-jurisdictional cooperative efforts to enhance service.
- AAMVA International – Annual meeting of all regions to discuss issues/concerns and work to resolve inter-jurisdictional problems.
- AAMVA Workshop and Law Institute – Annual workshop featuring highway safety topics of importance to the AAMVA community that affect all our motor vehicle and law enforcement areas.
- Motor Vehicle Information Systems (MVIS) – Annual workshop to discuss and seek uniform standards on technical information such as driver license system exchanges, vehicle registration and commercial vehicle enforcement.
- Driver Licensing and Control (DL&C) – Annual workshop provides a forum for consideration of driver licensing, identification and education issues of importance to the AAMVA and its members. Its primary functions are to develop, communicate and coordinate the implementation of uniform policies, procedures, guidelines and standards that assist jurisdictions with their driver licensing and control activities. This meeting also works to create professionalism through the International Driver Examiner Certification process for driver examiners to be knowledgeable on driver licensing procedures on a national level. In addition, there are discussions among jurisdictions on insurance processing problems and solutions, to seek industry participation in electronic filing and automated data capture, and to review methods of dealing with the underinsured driver.
- Vehicle Registration and Title (VRT) – Annual workshop to review best practices and lessons learned in automating business functions, redesigning systems and implementing federal programs such as National Motor Vehicle Title Information System. Also promotes the adoption by member jurisdictions of reasonable and uniform policies, procedures, regulations, and/or laws pertaining to the titling, registration, and identification of motor vehicles and other related programs.
- There are also subcommittees that meet periodically prior to workshops.

Describe why this membership is important to the work of your Department:

Membership in AAMVA is foundational to the work of the Motor Vehicle Division and its customers both in Iowa and across North America, opens the door to policy-making for the motor vehicle administration and law enforcement community, and provides access to numerous groups and organizations striving to meet the same goals of safety and security.

AAMVA, through meetings and workshops, establishes the business rules intended to govern everything from how trucks in interstate commerce are licensed to what standards are used to license drivers to the development of national electronic reporting systems.

The Motor Vehicle community is a bit different from some other Divisions and agencies in state government in that our customers are not only those within the physical boundaries of our state but also people in other states and Canadian provinces. Our common interests extend to developing uniform standards so credentials issued by one jurisdiction are recognized by all others, developing uniform compacts allowing

drivers to sign for citations and continue trips (rather than being jailed), to collecting "lump sum" payments for registrations and fuel taxes of commercial vehicles based in the home jurisdiction, and apportioning the funds throughout the states/jurisdictions of travel.

Conferences and training sessions provide an opportunity to learn about, share, and utilize other jurisdictional resources to find ways to detect and prevent DMV fraud and related identity theft.

Identity theft and DMV fraud suspects will search out for the weak DMV's across America. The best way we have to stop or deter this is by helping all AAMVA jurisdictions obtain an optimal level of fraud detection. We do this by sharing training and knowledge with other jurisdictions.

AAMVA provides:

- Excellent training opportunities for its members to combat fraud such as the online FDR training.
- A weekly newsletter containing current news briefs on topics impacting chief administrators and law enforcement officials. With a focus on federal legislation and regulations, it also highlights federal agency news, upcoming events, relevant studies and research, and more.
- A quarterly publication (*MOVE*) which provides members with practical and in-depth "how-to" information on a wide range of topics. Managed by staff and a member-based editorial board, this publication provides feature articles and departments that tackle issues facing today's administrators.
- Excellent operational guidelines to help build standardization in the DMV process to help the process be more efficient and to more effectively help the public.

Other AAMVA benefits include:

- Training on multiple issues, such as vehicle document examiner certification (VDEC), and identification verification and detecting fraudulent documents. AAMVA often times will provide a train-the-trainer segment for states; this saves time and resources which allows for jurisdictions to be trained consistently throughout North America.
- Allows jurisdictions to help establish meeting agendas so that states can address issues that do not have a specific standard completely established yet.
- Assists in surveying several states on topics being considered for legislation when quick response time is needed. AAMVA also shares the results of all surveys with members so that reference materials can be assembled when that topic may apply to your state.
- Represents the motor vehicle industry in Washington, DC, and can quickly communicate legislation that needs jurisdiction attention.

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 11

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Office of Aviation, Iowa Department of
Transportation

NAME OF ORGANIZATION: Iowa Aviation Promotion Group (IAPG)

NEW MEMBERSHIP: _____ **RENEWAL:** **MEMBERSHIP PERIOD:** July 2011 - June 2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT: \$ 1,000

Funding Source: State General Fund Other State Funds \$ 1,000

Federal Funds Other Funds \$ _____

If Renewal, previous year amount: \$ 1,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If Yes, please list:

Please describe why your department should have an additional membership:

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No

If Yes, list the anticipated number of trips per year and their purpose:

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The Iowa Aviation Promotion Group (IAPG) is a non-profit volunteer group whose mission is to promote the education and growth of aviation in Iowa through various types of outreach programs. IAPG is a key partner in helping the DOT in its aviation education activities. It is instrumental in promoting and conducting aviation education programs throughout Iowa, including Iowa Aviation Youth Camps held each year at various airports around the state. It is also is the lead agency for the annual statewide Fly Iowa event as well as other aviation programs including teacher workshops, and the Fly Iowa Challenge. IAPG volunteers increase the success of the DOT's outreach activities and minimize the amount of staff time that needs to be dedicated toward aviation education programs. Revenue sources for IAPG are very limited and this membership is important in funding expenses involved in the operation of IAPG programs.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:

Membership in IAPG supports programs that increase exposure to and awareness of the importance of Iowa's air transportation system. From support of STEM educational activities for young children, exposure to career opportunities, and attempting to increasing utilization of public investment in Iowa's air transportation system, IAPG programs provide a positive impact for the citizens of Iowa.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

The Iowa DOT's Office of Aviation participates in quarterly IAPG board meetings to discuss

programs and strategies. The Office of Aviation also typically plays a role in promoting and exhibiting at the annual Fly Iowa event and participates in various youth education programs and public outreach events with IAPG. IAPG also assists with the annual Iowa Aviation Airports Conference.

Requested by: <u><i>Stuart Anderson</i></u> (Department Head Signature)	Date: <u>8-5-11</u>
Phone: <u>515-239-1661</u>	E-mail: <u>Stuart.Anderson@dot.iowa.gov</u>

DOM: Approval Disapproval

Signature *Stuart Anderson* Date 8/10/11

EXECUTIVE COUNCIL
2011 AUG 15 PM 12:58

Executive Council of Iowa

TAB # 12

EXECUTIVE COUNCIL

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

2011 AUG 17 AM 10:28

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Treasurer of State

NAME OF ORGANIZATION: National Association of State Treasurers

NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: July 1, 2011-June 30, 2012 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 9,600.00

Funding Source: State General Fund X Other State Funds

Federal Funds Other Funds

If Renewal, previous year amount. \$ 8,800.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes X No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? X Yes No

If yes, list the anticipated number of trips per year and their purpose: Four conferences per year. Each conference is an opportunity to network with other state treasury offices across the country.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

All State Treasurers are members of the National Association of State Treasurers. The membership also includes membership in the College Savings Plan Network, the State Debt Management Network, and the National Association of Unclaimed Property Administrators. All of these organizations provide a valuable network for the Treasurer's Office

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Membership in this organization helps the Iowa treasury function in a more efficient manner-by pulling on resources that may not be available through other sources.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: We receive communication through email, phone and mail that keeps us up to date on what is happening in other states and at the National level.

Requested by: Michael Fitzgerald (Department Head Signature) Date: August 16, 2011
Phone: 515-281-5368 E-mail: Michael.Fitzgerald@iowa.gov

DOM: Approval Disapproval

Signature Date



Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

EXECUTIVE COUNCIL

2011 AUG 11 AM 9:35

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Department of Ed/Iowa Vocational Rehab Services

NAME OF ORGANIZATION: Council of State Administrators of Vocational Rehabilitation

NEW MEMBERSHIP ___ **RENEWAL** X **MEMBERSHIP PERIOD:** 07/01/11 to 06/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 12,537.00

Funding Source: State General Fund Other State Funds _____

Federal Funds Other Funds 78-22% federal-state match

If Renewal, previous year amount. \$ 12,537.00 _____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? X Yes No

If yes, please list: Iowa Department for the Blind

Please describe why your department should have an additional membership. Entitles IVRS staff to participate in meetings/training related to federal Vocational Rehabilitation issues and policies pertaining to programs for persons with physical and mental disabilities other than persons who are blind.

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? X Yes No

If yes, list the anticipated number of trips per year and their purpose: Semi-annual conferences are held which provide training on the federal Vocational Rehabilitation program and the development of policy related to such program.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT. Seventy-eight percent of the Division's funding comes from federal sources, and CSAVR is the main source for training and policy development related to this particular federal program. Further, CSAVR maintains an excellent partnership with the U.S. Department of Education's Rehabilitation Services Administration, the administering agency for this program.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

CSAVR provides timely, concise and accurate communications on all facets of the State-Federal program and keeps State VR Agency Directors abreast of legislative, regulatory and federal appropriations issues. CSAVR provides technical assistance and training opportunities for State VR Agency Directors and leadership staff and serves as an advocate for the VR program and the clients it serves.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Almost daily contact through nationwide communications network specifically dealing with VR issues. The network provides individuals and group state-to-state electronic communications.

Requested by: <u>David L Mitchell</u> (Department Head Signature)	Date: <u>6/16/11</u>
Phone: 515/281-4140	E-mail: david.mitchell@iowa.gov

DOM: Approval Disapproval

David Redden 7/12/11