

EXECUTIVE COUNCIL OF IOWA

AGENDA

APRIL 23, 2012

1. Introduction of Attendees
2. Approval of minutes of meeting held April 16, 2012
3. Personal Appearance –
 - A. Marvin Shultz, Department of Human Services will be present to request a Resolution of Funds for disasters in Fremont and Union Counties.
TAB # 1
 - B. Ruth Coleman, Department of Revenue will be present to request a new membership in ISACA – Information Systems Audit and Control Association for one year in the amount of \$170.00.
TAB # 2
4. Outside CPA Firm - Page 1
TAB # 3
5. Emergency Allocations – Page 1
6. Payment of Cost Items – Page 1
7. Renewal Memberships – Page 2
TAB # 4, 5 and 6

4. Outside CPA Firm

- A. Request from David A. Vaudt, Auditor of State to employ the services of Berry, Dunn, McNeil & Parker, CPA's, to perform the annual review and evaluation of the on-line and instant ticket systems operated by Scientific Games International for the Iowa Lottery Authority. The total reimbursement shall not be for more than \$31,000.00.

TAB # 3

5. Emergency Allocations

- A. Iowa Communications Network is requesting an emergency allocation in the amount of \$10,369.50. On January 1, 2012 there was damage to the fiber optic cable near Manchester due to rodent chew. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- B. Iowa Communications Network is requesting an emergency allocation in the amount of \$17,756.98. On February 1, 2012 damage to fiber optic cable due to erosion in the south ditch of Highway 34 in Lucas County, Cedar Township. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- C. Iowa State Patrol is requesting an emergency allocation in the amount of \$34,328.41. On March 6, 2012 the State Patrol Aircraft was damaged due to bird strikes. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices.

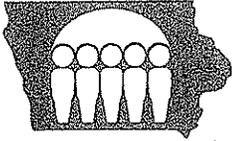
6. Payment of Cost Items

- A. Nyemaster, Goode, West Hansell & O'Brien, P.C.\$4,489.05
700 Walnut, Suite 1600
Des Moines, IA 50309
Homan, Dotzler, Hunter, Jacoby, Running-Marquardt, and Beall v. Terry E. Branstad

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

7. **Renewal Memberships**

- A. Education in Association of Community College Trustees in the amount of \$415.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$415.00.) Other agencies: No: Funding Source: Federal Funds
- B. Education in Iowa Coordinating Council for Post High School Education in the amount of \$300.00 for July 1, 2011 - June 30, 2012. (Previous amount NA.) Other agencies: Yes: State Board of Regents Funding Source: State General Fund
- C. Education in National Consortium for Health Science Education in the amount of \$2,500.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$2,500.00.) Other agencies: No: Funding Source: Fedferal Funds
TAB # 4
- D. Emergency Management in National Assn. of State 911 Administrators (NASNA) in the amount of \$100.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$100.00.) Other agencies: No: Funding Source: Other Funds: Wireless Surcharge
- E. Health in Council on Licensure, Enforcement and Regulation (CLEAR) in the amount of \$205.00 for July 1, 2012 - June 60, 2013. (Previous amount was \$230.00.) Other agencies: No: Funding Source: Othe Funds: Fee Supported
- F. Health in National Association of State Alcohol and Drug Abuse Directors Inc. (NASADAD) in the amount of \$12,500.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$12,500.00.) Other agencies: No: Funding Source: Federal Funds
TAB # 5
- G. Human Rights in National Energy Assisstance Director's Association (NEADA) in the amount of \$4,500.00 for January 1 - December 31, 2012. (Previous amount was \$4,300.00.) Other agencies: No: Funding Source: Federal Funds
TAB # 6
- H. Iowa Finance Authority in Council of Development Finance Agencies (CDFA) in the amount of \$750.00 for May 2012 - April 2013. (Previous amount was \$750.00.) Other agencies: No: Funding Source: Other Funds: Self-Funded



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

April 19, 2012

GeorgAnna Madsen, Executive Secretary
Executive Council of Iowa
Capitol Building
LOCAL

Re: Governor's Proclamation of a State of Disaster Emergency – Request for Funds

Dear Ms. Madsen:

Per the Governor's Disaster Declaration, I am requesting funding for the Iowa Individual Assistance Grant Program be placed on the Executive Council Agenda for Monday, April 23, 2012. The Iowa Department of Human Services is requesting the Executive Council adopt a Resolution for Funds in the amount of \$200,000.00 for Fremont and Union Counties pursuant to House File 896 Section 1 to distribute funds to individuals or families to replace/repair items affected by the disaster emergency which cannot be met by other means of financial assistance.

The account coding for the funds to be transferred will be:

Dept	Fund	Appr	Org	
401	0391	0000	1204	_ State Only Disaster – Fremont and Union Counties, April, 2012

Thank you for your assistance.

Sincerely,

Charles M. Palmer
Director

cc: Vern Armstrong
Marvin Shultz
Kris Thomas
Lee Hill

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

RECEIVED

APR 11 2012

IOWA DEPT. OF MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Dept. of Revenue

NAME OF ORGANIZATION: ISACA - Information Systems Audit and Control Association

NEW MEMBERSHIP [X] RENEWAL [] MEMBERSHIP PERIOD: April 2012-Dec. 2012 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT International Dues \$135 + New Member Fee (online) \$10 + Chapter Dues (Des Moines) \$25 = Total = \$170

Funding Source: State General Fund [X] Other State Funds []
Federal Funds [] Other Funds []
If Renewal, previous year amount: \$ []

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? [X] Yes [] No
If yes, please list: Office of Auditor of State, State of Iowa Judicial Branch

Please describe why your department should have an additional membership
To maintain compliance with federal and state audit and security requirements

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes [] No [X]
If yes, list the anticipated number of trips per year and their purpose: Out of state travel is not required, however training opportunities are available which may occur both within Iowa or out-of-state. Membership provides a discounted registration for these events.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The Department can utilize information from this organization which will aid in the safeguarding of both federal and state tax information

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Maintain Taxpayer's trust that their information is kept secure

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Type of contact would be for online resource for information and possible training opportunities throughout the term of the membership

Requested by [Signature] Date: 4/10/12
(Department Head Signature)
Phone: 281-3204

DOM: [X] Approval [] Disapproval []
Signature [Signature] Date 4/12/12



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 242-6134

David A. Vaudt, CPA
Auditor of State

April 16, 2012

2012 APR 16 PM 2:19
OFFICE OF THE AUDITOR OF STATE

GeorgAnna Madsen, Secretary
Executive Council of Iowa
State Capitol Building
LOCAL

Dear GeorgAnna:

I respectfully request permission of the Executive Council to employ the services of Berry, Dunn, McNeil & Parker, CPAs, to perform the annual review and evaluation of the on-line and instant ticket systems operated by Scientific Games International for the Iowa Lottery Authority.

The total reimbursement shall not be for more than \$31,000. A copy of the proposed Agreement is attached.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Dave".

David A. Vaudt

DAV/gjp
Attachment

Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

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APR 18 2012

IOWA DEPT. OF
MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Division of Community Colleges, Bureau of Adult, Career and Community College Education – Health Sciences

NAME OF ORGANIZATION: National Consortium for Health Science Education

NEW MEMBERSHIP _____ **RENEWAL** **MEMBERSHIP PERIOD:** July 1, 2012 – June 30, 2013
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 2,500

Funding Source: State General Fund Other State Funds

Federal Funds Other Funds

If Renewal, previous year amount. \$ \$2,500

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? Yes No

If yes, list the anticipated number of trips per year and their purpose: One trip paid for by the organization—State Director’s Meeting and Board Consortium Meeting. Membership puts Iowa on the board.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The National Consortium for Health Science Education establishes standards and benchmarks for Health Science Programs at both the secondary and postsecondary level. This organization also works to assist with the growth of Health Science Programs and technical skill assessments to measure student proficiency as well as establishing other learning materials for the classroom.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

The Health Science Programs throughout the state can utilize the materials established for Health Programs in their classrooms. Use of the curriculum and assessment materials will assist students in being better prepared for Health Science programs and assist with the growth needed in our state for healthcare providers.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: One Face-to-face meeting as a Board Member, An every-other year conference for teachers on Health Curriculum. This year the meeting will be held in Salt Lake City. Numerous e-mails, materials given via CD for teachers.

Requested by: <u>[Signature]</u> (Department Head Signature)	Date: <u>4/17/12</u>
Phone: <u>515-242-6187</u>	

DOM: Approval Disapproval

Signature [Signature] **Date** 4/17/12

Membership Form 42400

[Signature]

4/18/12

Executive Council of Iowa

TAB # 5

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: IDPH

NAME OF ORGANIZATION: National Association of State Alcohol and Drug Abuse Directors, Inc. (NASADAD)

NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: 7/1/12-6/30/13 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 12,500

Funding Source: State General Fund Other State Funds

Federal Funds X Other Funds

If Renewal, previous year amount. \$ 12,500

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes X No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? X Yes No

If yes, list the anticipated number of trips per year and their purpose: 1 or 2 trips per year related to Substance Abuse Prevention and Treatment Block Grant policy issues.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

IDPH is the single state authority for the \$13.5M Iowa receives each year from the Federal Substance Abuse Prevention and Treatment Block Grant. NASADAD is the National Association of State Directors.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

IDPH contracts with local agencies and community coalitions statewide to provide treatment to 25,000 Iowans and conduct prevention activities with 300,000 Iowans each year. NASADAD membership fosters effective state substance abuse service systems. The department will be able to improve service to substance abuse facilities that help those Iowans that are dealing with drug and alcohol addictions.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Daily email contact regarding substance abuse funding, policy, and education. Monthly policy conference calls. Quarterly face-to-face meetings (Plan to attend 1 or 2).

Requested by: Mariannette J. Nelson, M.D. (Department Head Signature) Date: 4/10/12
Phone: E-mail:

DOM: Approval X Disapproval

Signature: [Signature] Date: 4/16/12

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MAR 21 2012

IOWA DEPT. OF MANAGEMENT

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Human Rights/Div. Of Community Action Agencies

NAME OF ORGANIZATION: National Energy Assistance Director's Association (NEADA)

NEW MEMBERSHIP RENEWAL x MEMBERSHIP PERIOD: 1/1/12 to 12/31/12 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$4,500

If Renewal, previous year amount. \$ \$4,300

*

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? Yes No

If yes, list the anticipated number of trips per year and their purpose: The Association hosts two meetings per year. The Annual meeting is held at various locations in June and the State LIHEAP Directors meet in Washington in February.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT: NEADA is the primary educational and policy organization for the state directors of the Low-Income Home Energy Assistance Program. LIHEAP provides heating and cooling assistance to almost five million low-income households across the United States each year.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA. Membership in this organization allows the LIHEAP program to more effectively share ideas on the delivery of state energy services through the Energy Program Consortium.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: The Organization meets twice yearly, we receive newsletters monthly and e-mails weekly regarding legislative status. Also participate in monthly executive board meetings via conference calls. There is also frequent contact with member states regarding program matters.

Requested by: [Signature] Date: March 13, 2012
(Department Head Signature)
Phone: 281-3268 - Contact Bill Brand E-mail: Bill.Brand@iowa.gov
*This membership is paid with 100% federal dollars.

*

DOY APPROVAL [X] DISAPPROVAL []

Membership Form 42400

April 24, 2000

SIGNATURE: [Signature] DATE: 4/10/12