

EXECUTIVE COUNCIL OF IOWA AGENDA

State Capitol - Robert D. Ray Conference Room (G09) 10:00 a.m.

JULY 14, 2014

1. Approval of minutes of Executive Council and Board of Canvass meetings held June 30, 2014
2. Outside Counsel – Page 1
TAB # 1
3. Outside CPA Firm - Page 1
TAB # 2
4. Emergency Allocations – Page 1
5. Payment of Cost Items – Pages 2 - 3

2. **Outside Counsel**

- A. Request from the Attorney General's office to extend the agreement with Dorsey & Whitney to continue to assist the Department of Economic Development with administering programs funded with federal disaster recover funds and provide legal advice.

TAB # 1

3. **Outside CPA Firm**

- A. Request from Mary Mosiman, Auditor of State to employ the services of outside CPA firms to perform the periodic examinations for the cities listed below for the period ending June 30, 2014

Firm:	Cities:	Amount
Faller, Kincheloe	Bouton, Bridgewater, Cromwell, Macksburg, Sheldahl	\$10,000
Hogan Hansen	LuVerne, Mallard, Melvin, Schleswig, Terril	\$15,000
Gardiner Thomsen	Colwell, Elma, Hansell, Orchard, Sheffield	\$13,500
Faller, Kincheloe	Benton, Carbon, Clearfield, Nodaway, Tingley	\$10,600
Hogan Hansen	Garber, Millersburg, Newhall, Shueyville, Swisher	\$15,000

TAB # 2

4. **Emergency Allocations**

- A. Department of Corrections, Luster Heights Camp in Harpers Ferry is requesting an emergency allocation in the amount of \$2,979.92. On May 31, 2014 lightning damaged the fire alarm system at Luster Heights Camp in Harpers Ferry. Request is to cover repairs.

The State Auditor has reviewed this request and recommends an allocation, subject to audit of actual invoices.

- B. Department of Human Services, Cherokee Mental Health Institute is requesting an emergency allocation in the amount of \$9,309. On February 17, 2014 a utility outage damaged the generator at the Institute. Request is to cover repairs.

State Auditor's office **does not recommend** this allocation since it does not qualify under 29C.20.

5. **Payment of Cost Items**

- A. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$559.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of prospective state employees

Jeffrey S. Thompson, Solicitor General, has reviewed these invoices and recommends payment. Payment will be made from the funds of the Department of Administrative Services.

- B. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$157.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of prospective state employees

Jeffrey S. Thompson, Solicitor General, has reviewed these invoices and recommends payment. Payment will be made from the funds of the Department of Revenue.

- C. Davis Brown Law Firm.....\$2,122.50
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Unclaimed Property Probate Matters & Employee Retirement Income Security Act (ERISA)

Jeffrey S. Thompson, Solicitor General, Iowa Department of Justice, has reviewed this invoice and recommends payment. Payment will be made from the Unclaimed Property Fund.

- D. Wandro & Associates, P.C.\$1,300.00
2501 Grand Avenue, Suite B
Des Moines, IA 50312
Unclaimed Property Probate Matters

Jeffrey Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the Unclaimed Property Fund.

- E. Department of Public Safety\$4,791.13
On November 26 2013 Vehicle # 1714 was damaged as a result of hitting a deer in Dickinson County. Request is to cover repair costs.

The State Auditor's Office has reviewed the invoices and recommends payment in the amount of \$4,514.50, the amount that was approved by Executive Council for this allocation. This represents full and final payment

- F. Department of Public Safety \$4,749.73
On January 11, 2014 vehicle # 56 was damaged as a result of hitting a deer on Ireland Avenue in Johnson County. Request is to cover repair costs.

The State Auditor's Office has reviewed the invoices and recommends payment in the amount of \$4,721.89, the amount that was approved by Executive Council for this allocation. This represents full and final payment.

- G. Department of Public Safety\$7,915.71
On December 20, 2013 Vehicle # 2201 was damaged as a result of hitting a deer on Highway 14. Request is to cover repair costs.

The State Auditor's Office has reviewed the invoices and recommends payment in the amount of \$7,237.62, the amount that was approved by Executive Council for this allocation. This represents full and final payment.

- H. Department of Public Safety\$3,190.08
On January 7, 2014 vehicle # 331 was damaged as a result of hitting a deer eastbound on G61 in Madison County. Request is to cover repair costs.

The State Auditor's Office has reviewed the invoices and recommends payment. This represents full and final payment.

EXECUTIVE COUNCIL

THOMAS J. MILLER
ATTORNEY GENERAL

2014 JUL -8 AM 9:35

ADDRESS REPLY TO:
1305 E. Walnut Street
Des Moines, IA 50319
www.IowaAttorneyGeneral.orgJEFFREY S. THOMPSON
SOLICITOR GENERALTelephone: 515/281-4419
Fax: 515/281-4209
Jeffrey.Thompson@Iowa.gov

Iowa Department of Justice

July 2, 2014

GeorgAnna Madsen
Executive Secretary
Executive Council
State Capitol
LOCAL

Re: Retention of Special Counsel

Dear GeorgAnna:

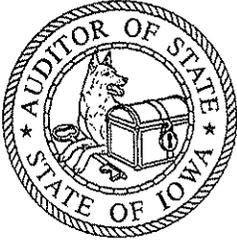
Since 2008, Carla Giese and David Claypool of Dorsey & Whitney, Suite 3900, 801 Grand Avenue, Des Moines, IA 50309, have been providing legal advice and assistance on real estate, contract and tax matters to the Community Development Division of the Iowa Economic Development Authority in the administration of the HOME and CDBG programs. In 2010, their legal services were expanded to provide advice and assistance on the federal laws and regulations applicable to programs funded with federal disaster recovery funds. This contract with the firm expired on June 30, 2014.

The Authority would like to continue working with Dorsey & Whitney. The firm has agreed to continue their services at the current contract rate of \$200 per hour for Darla Giese and David Claypool. When necessary, the contract also provides for consultation with a partner in the firm who has specialized knowledge at a rate not to exceed \$450 per hour subject to prior approval of the Authority. All attorneys' fees are paid from the funds of the Authority.

Our office has discussed this contract with the Authority and agrees that execution of another contract under these terms is appropriate.

Sincerely,

JEFFREY S. THOMPSON
Solicitor General



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 242-6134

Mary Mosiman, CPA
Auditor of State

July 8, 2014

EXECUTIVE COUNCIL
2014 JUL -9 AM 9:39

GeorgAnna Madsen, Secretary
Executive Council of Iowa
State Capitol Building
L O C A L

Dear GeorgAnna:

I respectfully request permission of the Executive Council to employ the services of the following CPA firms to perform the periodic examinations for the cities listed below for the period ending June 30, 2014 as required in Chapter 11 of the Code of Iowa.

<u>Firm Name</u>	<u>Cities Included in Agreement</u>	<u>Cost</u>
Faller, Kincheloe	Bouton, Bridgewater, Cromwell, Macksburg, Sheldahl	\$ 10,000
Hogan Hansen	LuVerne, Mallard, Melvin, Schleswig, Terril	15,000
Gardiner Thomsen	Colwell, Elma, Hansell, Orchard, Sheffield	13,500
Faller, Kincheloe	Benton, Carbon, Clearfield, Nodaway, Tingley	10,600
Hogan Hansen	Garber, Millersburg, Newhall, Shueyville, Swisher	15,000
	Total	<u>\$ 64,100</u>

The total reimbursement for the periodic examinations shall not be for more than \$64,100. A copy of the proposed Agreements are attached.

Your assistance in this matter is greatly appreciated.

Sincerely,

Mary Mosiman

Mary Mosiman

MM/gp
Attachment