

# **EXECUTIVE COUNCIL OF IOWA**

## **AGENDA**

**MAY 21, 2012**

1. Introduction of Attendees
2. Approval of minutes of meeting held May 14, 2012
3. Emergency Allocations – Pages 1 - 2
4. Payment of Cost Items – Pages 2 - 3
5. Renewal Memberships – Page 3  
Tab #'s 1, 2 and 3

**3. Emergency Allocations**

- A. Iowa Communications Network is requesting an emergency allocation in the amount of \$13,982.60. On or about February 22, 2012 the fiber optic cable in Hancock County along 210th Street east of Garner was damaged due to gopher chew.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- B. Iowa Communications Network is requesting an emergency allocation in the amount of \$6,831.72. On or about February 24, 2012 the fiber optic cable along Highway 65, South of Mason City, near Rockwell was damaged due to rodent chew.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- C. Iowa Communications Network is requesting an emergency allocation in the amount of \$10,498.98. On or about March 1, 2012 the fiber optic cable along I-80 West near Oxford Exit was damaged due to rodent chew.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- D. Department of Public Safety, Iowa State Patrol is requesting an emergency allocation in the amount of \$2,480.60. On March 29, 2012 hail damaged Iowa State Patrol vehicle # 277. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices.

- E. Department of Natural Resources is requesting an emergency allocation in the amount of \$40,000.00. On August 11, 2010 heavy rains and a mud slide at Brushy Creek State Recreation Area damaged a garage. This request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices.

- F. Department of Corrections is requesting an emergency and payment in the amount of \$7,366.80. On February 21, 2012 wind caused damage to the gym roof at the Mt. Pleasant Correctional Facility. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment in the amount requested.

**4. Payment of Cost Items**

- A. Patterson Law Firm L.L.P..... \$688.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Michele Dougherty v. Iowa State University, State of Iowa and Second Injury Fund

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payments.

- B. Nyemaster, Goode, West Hansell & O'Brien, P.C. ....\$160.00  
700 Walnut, Suite 1600  
Des Moines, IA 50309  
Homan, Dotzler, Hunter, Jacoby, Running-Marquardt, and Beall v. Terry E. Branstad

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

- C. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$435.00  
The Davis Brown Tower  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309-3993  
Legal Services to state agencies on issues related to the visa status of prospective state employees

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Iowa Economic Development Authority.

- D. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$1,040.00  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

- E. Thompson Hine Law Firm.....\$1,430.00  
312 Walnut Street, 14<sup>th</sup> Floor  
Cincinnati, OH 45202  
Iowa College Student Aid Commission in the transfer of the Federal Family  
Education Program.

Julie Pottorff, Deputy Attorney General, has reviewed this invoices and recommends payment. Payment will be made by the Iowa College Student Aid Commission.

**5. Renewal Memberships**

- A. Administrative Services in National Association of State Chief Information Officers (NASCIO) in the amount of \$8,000.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$8,000.00.) Other agencies: No: Funding Source: Other Funds ITE Revolving Fund  
**TAB # 1**
- B. Administrative Services in National Association of State Personnel Executives (NASPE) in the amount of \$4,500.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$2,500.00.) Other agencies: No: Funding Source: Other Funds: HRE Leadership  
**TAB # 2**
- C. Agriculture in American Association of State Climatologists in the amount of \$100.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$100.00.) Other agencies: No: Funding Source: State General Fund
- D. Agriculture in Association of American Seed Control Officials in the amount of \$250.00 for July 1, 2012 - June 30, 2013. (Previous amount was \$250.00.) Other agencies: No: Funding Source: State General Fund
- E. Iowa Finance Authority in Iowa Association of Mortgage Brokers in the amount of \$265.00 for July 2012 - June 2013. (Previous amount was \$125.00.) Other agencies: No: Funding Source: Other Funds: Self Funded
- F. Public Defense in National Guard Association of the United States (NGAUS) in the amount of \$2,339.25 for July 1, 2012 - June 30, 2013. (Previous amount was \$2,350.25.) Other agencies: No: Funding Source: State General Fund  
**TAB # 3**

Executive Council of Iowa

TAB # 1

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Dept. of Administrative Services, Information Tech.

NAME OF ORGANIZATION: Nat'l. Association of State Chief Information Officers (NASCIO)

NEW MEMBERSHIP RENEWAL X MEMBERSHIP PERIOD: 7/1/12 - 6/30/13 (Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 8000.00

Funding Source: State General Fund Other State Funds

Federal Funds Other Funds X (ITE Revolving Fund)

If Renewal, previous year amount. \$ 8000.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes X No

If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? X Yes No

If yes, list the anticipated number of trips per year and their purpose: The annual membership fee includes registration fees for 2 annual conferences. Typically, NASCIO picks up the registration & hotel and up to \$500 in travel expenses for 2 participants from each state for both conferences. Additional trips are sometimes necessary, depending on individual committee assignments or strategic initiatives.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

NASCIO is the national association of state Chief Information Officers. This organization allows us to benefit from the experiences of other states and share IT solutions.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

NASCIO allows us to collaborate with other states and reduces our cost to develop solutions and solve problems. In addition, it provides research, communication assistance and advocacy regarding e-government, privacy, security, code re-use, IT management, and finance. This enables us to provide better service to Iowans in these areas.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Frequent E-mail messages, numerous conference calls with association personnel and members for consultation, advice, and joint initiatives. Also two annual conferences.

Requested by: [Signature] (Department Head Signature)

Date: 4/25/12

Phone: 281-3273

DOM: Approval X Disapproval

Signature [Signature] Date 5/9/12

JA 4/25/12

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**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Iowa Department of Administrative Services

**NAME OF ORGANIZATION:** National Association of State Personnel Executives (NASPE)

**NEW MEMBERSHIP** \_\_\_ **RENEWAL** X **MEMBERSHIP PERIOD:** 07-01-12 through 06-30-13  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$4,500.00

**Funding Source:** State General Fund  Other State Funds  \_\_\_\_\_

Federal Funds  Other Funds  HRE Leadership

**If Renewal, previous year amount.** The Department of Administrative Services (DAS) was a member of NASPE during FY2011, when the membership fee was \$2,500; DAS did not renew in FY2012, when the membership fee increased to \$4,500.

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** Yes  No  Unknown

**If yes, please list:** \_\_\_\_\_  
**Please describe why your department should have an additional membership** \_\_\_\_\_

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** Yes  (Optional) No

**If yes, list the anticipated number of trips per year and their purpose:** NAPSE has two meetings per year: Mid-Year Meeting and Annual Meeting. (Attendance is optional and travel costs are included in the membership.)

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

Membership in this organization is an excellent way for DAS to network with the human resource directors from other states. The sessions at the conferences are relevant to issues that are common with all state directors, and would provide an opportunity for benchmarking relative projects and initiatives.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

By virtue of being a member of this organization, DAS receives publications and information from other states, helping to ensure that DAS is current on relevant issues relating to the state government programs administered by DAS.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:**

We expect to be in contact with one or more state human resource directors on a monthly basis, either through phone conferences or monthly publications.

**Requested by:** Mike Carroll **Date:** 4/27/12  
(Department Head Signature)

**Phone:** 515-281-3273 **Email:** mike.carroll@iowa.gov

**DOM:** Approval  Disapproval

**Signature:** Mike Carroll **Date:** 5/9/12

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515-281-5368  
FAX: 515-281-7562

TAB # 3

CEIVED

MAY 04 2012

IOWA DEPT. OF  
MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Public Defense - Military

NAME OF ORGANIZATION: National Guard Association of the United States (NGAUS)

NEW MEMBERSHIP  RENEWAL  MEMBERSHIP PERIOD: 01 Jul 12 - 30 June 13  
(Beginning & Ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$2,339.25

Funding Source: State General Fund SPY 13  Other State Funds   
Federal Funds  Other Funds   
If Renewal, previous year amount \$2,350.25

Do Other Departments Belong To This Organization?  Yes  No

If yes, please list \_\_\_\_\_

Please describe why your department should have an additional membership \_\_\_\_\_

Will This Membership Require And Pay For Out Of State Travel?  Yes  No

If yes, list the anticipated number of trips per year and their purpose: 2 times a year

Describe Why This Membership Is Important To The Work Of Your Department: \_\_\_\_\_

Primary coordination association for all NGB major federal initiatives.

Describe How Membership In This Organization Will Benefit the Taxpayers of the State of Iowa.

All personnel, work force development, funding and force development, funding and force structure issues are worked jointly by 54 states and territories through this association.

Describe The Frequency And Type Of Contacts You Expect Your Department To Have With This

Organization: 4 times a week

Requested by: Timothy E Orr Date: 2 Apr 12  
(Department Head Signature)  
Phone: \_\_\_\_\_ Email: timothy.orr@us.army.mil  
\_\_\_\_\_ (515) 252-4211

Membership Form 42400

DOM: Approval  Disapproval

Signature [Signature] Date 5/7/12